

MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

January 22, 2020
2:00 pm – 4:30 pm

Wayne County Offices
Wayne MI



Member Communities

Allen Park
Belleville
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
WayneCounty
Westland
Woodhaven
Woodhaven-
Brownstown School
District
Wyandotte

1. Introductions

2. Review Agenda

3. Housekeeping

- a. 2019 invoicing
- b. 2020 contracts
- c. SAW reimbursement package update (#5 and #6?))

4. 2020 Work Plan/Budget/Schedule/Assignments

5. Brief Updates (if time available)

- a. Joint Green Stormwater Infrastructure Opportunity - Ric
- b. SAW Plan submitted to EGLE
- c. Post Construction Ordinance
- d. 501 (c)(3) Continued Discussion
- e. Coal Tar Education – Presentations + Brochure
- f. ADW Leadership Communication – E-newsletter + Presentations
- g. Regional Partnerships
- h. IDEP and Monitoring Activities

6. Next Meeting

Future Agenda Items:

- Invite Jack Catrone from EGLE 319 Program to a spring meeting. Prior to his attendance, brainstorm potential 319 applications, approach potential 319 applicant to gauge interest. Then discuss with Jack.
- Planning discussion in Spring to discuss next two-year budget 2021-2022 and also feasibility of two-year contracts to reduce administrative work.

Facilitator

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Attendees: Leah Groya, livingLAB (phone); Pam Labadie, HRWC; Vicki Putala, OHM; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Erica Stevenson, EGLE; Dennis Chegasle, Trenton

1. Housekeeping

- a. 2019 invoicing update
Team has been paid through the end of October. November services were approved by Jim Gorris. December invoices were issued this week. *OHM will do a final 2019 invoice – HRWC and WT need to invoice OHM by the end of January for 2019 effort.*
- b. 2020 contracts
OHM will be drafting them this week and sending out to the subs by early February.
- c. SAW reimbursement package update (#5 and #6?))
OHM will give EGLE a summary of shifting dollars in Tasks. Will submit one reimbursement package now and one final one prior to the end of February.
- d. *OHM will follow up with Patrick on whether or not we could do a two-year contract if a two-year budget was developed.*

2. 2020 Work Plan/Budget/Schedule/Assignments

OHM distributed copies of the 2020 Work Plan and Budget. It was reviewed in detail along with a proposed breakdown by team member to incorporate into the 2020 contracts. Some budget in Leadership Communication will be shifted to HRWC for e-newsletter.

Staff from Trenton attended the meeting due to a violation notice from EGLE. They are trying to determine cost-benefit of joining ADW vs. staying on their own. Trenton may reach out to OHM to present ADW benefits to City Council.

3. Brief Updates (if time available)

- a. Joint Green Stormwater Infrastructure Opportunity – Ric
Ric/HRWC and other Watershed Councils are meeting to come up with an idea to take elements of GI programs that can be accomplished regionally. Effort is being led by the Friends of the Rouge and includes Clinton, Huron, and Friends of the Detroit River. Ric could represent ADW interests in the short-term. The GLWA may be interested in the group developing a Business Plan. Ric has an outline on what types of things would be covered, how it could all work, etc. Ric will attend in the short-term prior to anymore of an ADW commitment and report back.

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- b. SAW Plan submitted to EGLE
Plan was submitted to EGLE in December and was accepted by EGLE.
- c. Post Construction Ordinance
SAW grant is done. OHM will continue to work with Wayne County to get the Ordinance to the finish line. All 4 counties are waiting on EGLE to get confirmation to proceed. Wayne County will likely have another Summit prior to finalizing.
- d. 501(c)(3) Discussion
OHM received feedback from ARC members about pros/cons. *OHM will connect with ARC leadership to get their feedback. Initially looks like it may be significant administrative effort. OHM will prepare cost estimate to become a non-profit, plus annual maintenance in order to document the conversation and move forward.*

Also suggested approaching Friends of the Detroit River and/or HRWC as a non-profit fiduciary.
- e. Coal Tar Education
HRWC needs to finalize the brochure and distribute.
- f. Other Public Education Efforts
Photos contest is launched and running.
Looking at a Fall Pledge Campaign/Contest
E-newsletter – incremental progress on providers and content. *Will coordinate with Val to align messaging with leadership presentations.*
Draft Leadership Slides – *Val will send it out for review and comment and then move forward with scheduling presentations.*
- g. Regional Partnerships
OHM will bring the ADW Booth to the International Wildlife Refuge Event

Elizabeth will put a list of regional partnerships together so people know what's happening – not all are public facing.
- h. IDEP and Monitoring
HRWC will be reporting 2019 results at the next ADW meeting with a new report format and online version. Stonefly hunting is happening right now.
IDEP – last quarter did 3 more facilities with no illicit connections found.

4. Next Meeting

The next meeting is scheduled for March 25th 2:00 – 4:00.

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MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

April 1, 2020
2:00 pm – 3:30 pm

VIA VIRTUAL MTG DUE TO COVID-19



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1. Introductions

2. Review Agenda

3. Housekeeping

- a. Virtual Meetings – need anything in writing out to full ADW? Plan for next full ADW meeting.
- b. Two-Year Contract with Two-Year Budget – any direction from Patrick?
- c. 2019 invoicing
- d. 2020 contracts
- e. SAW reimbursement package update (#5 and #6?)

4. Updates

- a. Any follow up from Trenton
- b. Chemistry and Flow Results and [Online Report](#)
- c. Post Construction Ordinance
- d. 501 (c)(3) Continued Discussion – cost estimate + approach FDR and HRWC as possible fiduciary
- e. Coal Tar Education – Finalize Brochure
- f. ADW Leadership Communication – E-newsletter + Presentations
- g. Pledge Campaign
- h. Regional Partnerships
- i. Other IDEP and Monitoring Activities

5. Next Meeting

Future Agenda Items:

- Invite Jack Catrone from EGLE 319 Program to a spring meeting. Prior to his attendance, brainstorm potential 319 applications, approach potential 319 applicant to gauge interest. Then discuss with Jack.
- Planning discussion in Spring to discuss next two-year budget 2021-2022 and also feasibility of two-year contracts to reduce administrative work.

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Attendees: Leah Groya, livingLAB; Pam Labadie, HRWC; Ric Lawson, HRWC; Andrea Paine, HRWC; Vicki Putala, OHM; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Erica Stevenson, EGLE; Patrick McCauley, ADW Attorney

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1. Housekeeping

a. Virtual meetings

Patrick joined the meeting for a few minutes to provide his opinion and advice for holding virtual meetings and voting on ADW business. Patrick provided the group EO 2020-15 from the Governor about holding virtual public meetings. He indicated it's fine if we post to the ADW website a way for interested people to get information to join a virtual PE/Tech meeting and email the full ADW to let them know that's how the meeting will be held. For the Full ADW meetings, Patrick suggested something similar and follow up a Full ADW meeting with a SurveyMonkey link for ADW members to official 'vote' on any items that need voting. The next full ADW meeting is May 13th.

b. Two-Year Contracts and Budgets

Patrick indicated that the ADW bylaws don't seem to restrict two-year contracts and budgets from being developed but they must be approved annually. *After Patrick left the call, there seemed to be continued questions about how/if this could happen. OHM will follow up with Patrick again for written opinion and clarification.*

c. 2019 invoicing update

All expenses have been invoiced for 2019. OHM received payment for all effort through November 2019. The Final payment for 2019 is working its way through the Wayne County system.

d. 2020 contracts

All are signed and executed with sub-consultants. Subs can begin to invoice for 2020 effort.

e. SAW reimbursement package update (#5 and #6??)

#5 was paid by EGLE as was the final #6 package. The funds just need to be transferred to the ADW account. *Noel will follow up.*

2. Updates

a. Trenton Follow Up

Per EGLE, Trenton submitted an application to EGLE on their own but mentioned potentially working with ADW for public education. They are not planning on becoming a ADW member.

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b. Chemistry and Flow

-- HRWC volunteer monitoring is on hold while executive order is in place. The labs are closed to public. Reassessing how to monitor moving forward with potentially existing staff. May not move forward at all this year.

-- EGLE suggested ADW document everything about trying to monitor and problems with executing so we can adequately report in our next Biennial Report.

-- HRWC did do volunteer orientation via webinar – about 50 people but most were in Washtenaw County. The Wayne County orientation was cancelled.

-- Online report of chemistry and flow data in the ADW is hosted on HRWC website. A link to it is posted on the ADW website.

-- Folks are interested in the loading calculation.

-- HRWC did some research into CSO/SSO's in the ADW. There were no CSO's reported in the ADW watershed into monitored waters. Only SSOs.

- In 2019, only two site visits (both 5/1/2019, Ecorse Creek) were affected by a reported SSO.
- In 2019, no reported discharges into Brownstown Creek, Frank & Poet, Blakely Creek, Woods Creek, Silver Creek
- Prior to 2019, between one and five events per year. Not sure if those overlap with monitoring. Need to do more analysis.
 - Only reported SSOs from 2000-2019 into Ecorse Creek, Huron River and Silver Creek.
 - Most from YCUA into Huron River as well as Allen Park and Lincoln Park into Ecorse Creek.
- No Historical Discharges into Brownstown Creek, Frank & Poet, Sexton-Kilfoil, Blakely Drain, Woods Creek, Smith Creek
- For Wayne County in general, there were frequent SSOs/CSOs into the Detroit River and Rouge River from GLWA, and into the Trenton Drain segment of the Detroit River but the ADW does not monitor those areas.

c. Post Construction Ordinance

EGLE is about to issue Wayne County's draft permit which will include Wayne County's post construction ordinance. WC anticipating to move forward and approve the ordinance this year.

d. 501 (c) (3)

OHM will put together a pros and cons list

e. Coal Tar Education

HRWC needs to finalize brochure and distribute.

f. ADW Leadership Communication

-- Presentations: OHM reached out to Romulus, Gibraltar, Taylor and Lincoln Park and sent out the draft presentation. Presentations likely pushed to summer/fall due to pandemic.

-- E-newsletter: Going to be focus over next few months.



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g. Pledge Campaign

All Wayne County school data is in hand. HRWC is talking with Water Words That Work with initial discussions around Pet Waste or Adopt A Storm Drain. Leah and Pam met to discuss content. **HRWC will have WWTW develop a scope and fee to assist in the Pledge Campaign based on their experience in other states. We'll give update at full ADW meeting and further discuss proposal with PE/Tech Committee.**

h. Regional Partnerships

- SEMCOG's One Water Campaign is on hold
- SEMCOG wants to hear about drinking water concerns
- They will be pushing out the Toilet paper PSA – share widely
- They will host more webinars like one tomorrow w/Gary Peters CARES Act stimulus for local governments, hospitals, small businesses and citizens
- Detroit River International Wildlife Refuge Grand Opening for May 9 indefinitely postponed
- FODR – March 28 River Keeper dinner postponed indefinitely
- FODR -- Lower Detroit River Clean-up scheduled for April 25th canceled

i. Other IDEP and Monitoring Activities

Wayne County monitoring is on hold due to pandemic.

3. Next Meeting

The next meeting is scheduled for June 3, 2020 from 3:00 – 5:00 pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.

MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting
June 3, 2020
3:00 pm – 5:00 pm

VIA VIRTUAL MTG DUE TO COVID-19



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- 1. Introductions**
- 2. Review Agenda**
- 3. Pledge Campaign**
 - a. Topic and Timing discussion with Water Words That Work
- 4. EGLE 319 Grant Discussion – Jack Cotrone, EGLE**
- 5. Housekeeping**
 - a. Two-Year Contract with Two-Year Budget – any follow up direction from Patrick?
 - b. 2020 invoicing
 - c. SAW reimbursement package update – transferred to ADW account?
- 6. Two-Year Budget Planning 2021-2022 – Beginning Discussion**
- 7. Updates**
 - a. Post Construction Ordinance
 - b. 501 (c)(3) Continued Discussion – cost estimate + approach FDR and HRWC as possible fiduciary
 - c. Coal Tar Education – Finalize Brochure
 - d. ADW Leadership Communication – E-newsletter + Presentations
 - e. Regional Partnerships
 - f. Other IDEP and Monitoring Activities – including e. coli tracking
 - g. Grant Efforts
- 8. Next Meeting**

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For Pledge Campaign Discussion

ADW Challenges

- Stream flows are more erratic than state average (imperviousness)
- Nutrient runoff is high
- Pathogen and bacteria levels are high
- Conductivity levels (a general measure of chemical pollution) are high.

ADW TMDLs

- Biota (excessive sediment)
- *E. coli*

Some additional things to think about in terms of the 'ideal' pledge campaign topics:

1. It addresses a documented issue/concern in the ADW
2. It is something 'actionable' that families can understand/do/impact
3. There is interest by the ADW members
4. We have the means to distribute the campaign to the audience (whether it's a partnership with schools or paid advertising, the opportunities for distributing this campaign to our audience for a good reach is a factor to consider.
5. The activity can be tracked – either directly or via self-reporting

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1. Pledge Campaign

- a. Erik from Water Words That Work joined the meeting. The ADW worked with WWW to develop the 5-year public involvement plan several years back. WWW shared slides about decision-making, topics and timing of a campaign. Significant discussion took place about problems in the ADW and pros and cons of potential campaign topics. A few take aways included:
 - i. Flashy hydrology is a big issue in the ADW. Is there something that residents can do?
 - ii. Downspout disconnection? Ask ADW communities to tell us if they thing they have connected downspouts or not?
 - iii. Tree planting – would be more of a competition as opposed to a pledge.
 - iv. Where does your water go?
 - v. Curb side storm drain – pledge to not put anything in the storm drain?
 - vi. Pledge campaigns are most effective if it is a multi-year program with pledges each year. Include different messages each year.
 - vii. \$10k in annual prize money.
 - viii. Wayne County Green Schools seem to be a good partner with cash prizes.
 - ix. Makes sense to push the campaign to Spring 2021 due to COVID and uncertainty of fall school schedule.
 - x. **Leah and Pam will set up a small sub-committee to continue the discussion regarding topics, timing and multi-year strategy.**

2. EGLE 319 Grant Discussion

- a. Jack Cotrone, EGLE joined the meeting to give an overview of the 319 grant program and discuss ADW specifics. Funding projects in 2020 and 2021 is still likely due to Federal Act. Not anticipating many changes to the 319 RFP this year. RFP will be out by the end of June. Reducing volume is a focus area primarily based on retention practices. \$4-5 million from EPA for the whole state. 1-2 projects likely in our area. \$25k minimum - \$1M maximum. Due in November. Announced May/June 2021. Design work is eligible along with construction but has to occur after agreement is in place. Public and private property is eligible. Can't use federal money as match. ADW is an eligible applicant. An education project doesn't usually score as high unless it's part of an implementation project. Some outreach projects are funded because of low cost.



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3. Housekeeping Items

a. Two-Year Contracts and Budgets

OHM followed up with Patrick. The ADW can do a 2-year budget but can only adopt one year at a time.

b. 2020 Invoicing

Payment has slowed some due to reduced staffing at Wayne County. 2019 payment is still outstanding, but expects payment this week. **Val will provide a schedule for getting invoices to her.**

c. SAW reimbursement

All funds were transferred to the ADW account in May 2020. **OHM will find out the cash balance in the ADW account prior to the August budget meeting.**

4. Two-Year Budget Planning

This topic was postponed to a follow up meeting due to time constraints. This will be discussed at a June 9, 2020 ADW PE Tech Committee Meeting.

5. Updates

a. Post Construction Ordinance

County is working through permit and will be public noticed through July 5th, and then effective October 1 2020 – September 2023.

b. ADW Communication

Pam is working through a mailchimp setup for e-newsletter. **Elizabeth and Pam will talk offline about coordinating contact lists and long-term maintenance.**

c. Monitoring and e.coli Tracking

All work is within the existing budget. **HRWC is working on a plan for e.coli sampling at the long-term stations. Also looking at labs to work with for microbial source tracking, phosphorus and nitrogen. Ric will check into inactive vs. active e.coli tracking.**

6. Next Meeting

The next meeting is scheduled for June 9, 2020 from 2:00 – 3:00 pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.

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1. **Introductions**
2. **Review Agenda**
3. **Two-Year Budget Planning 2021-2022 – Beginning Discussion**
4. **Updates**
 - a. Grant Efforts
5. **Next Meeting**
July 22, 2020 1:00 – 3:00

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1. Two-Year Budget Planning 2021-2022 – Beginning Discussion

- a. OHM distributed a draft spreadsheet with previous year tasks and budgets as well as an initial stab at potential 2021-22 tasks and budgets. The team walked through the spreadsheet with a variety of discussion and modifications. Key take-a-ways:
 - i. OHM will update the budget spreadsheet to reflect today's discussion.
 - ii. Elizabeth/Pam will talk offline in more detail about the contact list.
 - iii. Pam/Leah will reach out to the Wildlife Refuge and Metroparks to investigate potential educational opportunities that ADW could support with the Green Schools. This is in lieu of the stream table vouchers as that program may no longer be viable due to operational changes.
 - iv. Team should get draft of budget item write ups to Elizabeth by July 8th so she can compile for PE/Tech meeting and email out ahead of time to committee for review.
 - v. Elizabeth will schedule a Finance Committee meeting in August and send out a calendar invite for the September full ADW meeting.

2. Next Meeting

The next meeting is scheduled for July 22, 2020 from 1:00 – 3:00 pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.

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www.allianceofdownriverwatersheds.com

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- 3. Housekeeping**
 - a. 2020 invoicing
- 4. Two-Year Budget 2021-2022**
 - a. Review latest version prior to Finance Committee Meeting
 - b. ADW Account Balance
- 5. Grant Applications**
 - a. Prepare/submit any in 2020?
- 6. Pledge Campaign**
 - a. Topic and Timing discussion with Water Words That Work
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 - a. Post Construction Ordinance
 - b. 501 (c)(3) Continued Discussion – cost estimate + approach FDR and HRWC as possible fiduciary
 - c. Coal Tar Education – Finalize Brochure
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Woodhaven-Brownstown School District
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Attendees: Leah Groya, livingLAB; Pam Labadie, HRWC; Ric Lawson, HRWC; Andrea Paine, HRWC; Vicki Putala, OHM; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Erica Stevenson, EGLE; Briefly Called In: Elizabeth Barra and Moina Moore, Wayne County

1. Housekeeping

- 2019 Invoicing has been paid in full. 2020 invoicing is on track.
- 2020 ADW member invoices went out. **WC will check on who has paid and who hasn't.**

2. Two-Year Budget 2021-2022

- a. OHM distributed a revised spreadsheet with previous year tasks and budgets as well as draft 2021-22 tasks and budgets. The team walked through the spreadsheet with a variety of discussion and modifications. Key take-a-ways:
 - **Pam will revised Task descriptions with Elizabeth for PE items.**
 - **Pam talked with both Cranbrook and UofM River Residency program to gauge potential to partner with Green Schools and deliver virtual content for teachers.**
 - **Add a column to the spreadsheet for what is likely to roll over due to COVID – some tasks could not be completed due to closure and/or staffing shortages.**
 - **Noel will research and think about WC ability to do monitoring this year – he'll talk with Ric about it too. Perhaps HRWC could take on some of the work.**
 - **Leah will check with WT to determine if \$7200/yr is sufficient for ADW website work.**
 - **OHM will get updated list from Moina at WC to get updated numbers for ledger balance and which communities have paid and which haven't.**
 - **All – review Task descriptions by the end of July with notes to Elizabeth so she can compile. Elizabeth will update and send to officers.**
 - **OHM will schedule Finance Committee Meeting for mid-August.**

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3. Grant Applications

- Formal RFP for 319 is out from EGLE. Full proposals are due Nov 6th. ADW is eligible to be an applicant (need to double check this). NOI is due August 14th.
- OHM will verify if ADW is eligible
- OHM will take some time to come up with a project idea. Will follow up with Kelly McRobb Ackland to see what was the Taylor project that there might be interest in.

4. Updates

- a. Monitoring - Ric distributed a plan document. Some nutrient sampling has taken place since June. E.coli testing will be checking for humans, dogs and cattle starting August 20th. Tests will be run in September. Will have results in early October.
- b. Post Construction Ordinance – WC permit was public noticed. WC will get final permit within a few months. EGLE wants WC permit issued first and then move forward with the Ordinance.
- c. 501(c)(3) – OHM talked with Chris O'Meara at ARC and got contact info from accountant for ARC. They have to do a bidding process every 3 years. Need procedures, policies, executive director, updated bylaws, etc. **The near-term issue to consider addressing is about fiduciary services for the ADW. Utilizing WC for these services may not be sustainable in the long-term.**

5. Next Meeting

The next meeting is scheduled for August 26, 2020 from 1:00 – 3:00 pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.

MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

August 26, 2020
1:00 pm – 3:00 pm

VIA VIRTUAL MTG DUE TO COVID-19



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1. Introductions

2. Review Agenda

3. Housekeeping

- a. 2020 invoicing
- b. 2020 Member Invoices
- c. Finance Committee Two-Year Budget

4. Brief Updates (if any)

- a. 319 Grant Application with Taylor?
- b. WC Permit/Post Construction Ordinance
- c. Coal Tar Education – Finalize Brochure
- d. Pledge Campaign – plan in 2020, launch in 2021, multi-year, multi-messages
- e. ADW Leadership Communication – E-newsletter + Presentations
- f. Regional Partnerships
- g. Other IDEP and Monitoring Activities – including e. coli tracking

5. Full ADW Meeting Agenda (September 9th)

- a. Financial Update
- b. Present/Approve Two-Year Budget
- c. Fiduciary Services
- d. Monitoring/E Coli Tracking
- e. WC Permit Effective Sept 1. Post Construction Ordinance to follow
- f. Public Education
 - i. Pledge Campaign
 - ii. Photo Contest

6. Next Meeting

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August 26, 2020
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Attendees: Leah Groya, livingLAB; Pam Labadie, HRWC; Ric Lawson, HRWC; Andrea Paine, HRWC; Vicki Putala, OHM; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Mayor Gorris, Chair/Gibraltar

1. Housekeeping

- 2020 invoicing is paid through June. #3, #4, and #5 are outstanding
- 2020 ADW member invoices went out. **Elizabeth will check with Moina at WC and then get with Mayor Gorris to send out notices to members that haven't paid.**
- Finance Committee met in early August. No changes to proposed two year budget were made. **HRWC/OHM will need to discuss exact breakdown of PE work. Elizabeth will set up a discussion.**

2. Brief Updates

- a. **319 Grant** – haven't heard back from Taylor if they submitted an application or not. Bob Sweet @ EGLE said ADW is not eligible because of fiduciary arrangement. Grant application would have to come from the fiduciary.
- b. **Fiduciary Services** – **add discussion to next meeting with full ADW the possibility of WC not being able to serve as fiduciary after 2021.** May look at HRWC being fiduciary and pros/cons of that relationship. Or pros/cons of becoming a 501(c)(3). Friends of Detroit River? Other non-profit support organization or bookkeeping type service? **Need to amend 2021 budget to include budget for facilitation team to research/recommend.**
- c. **Post Construction Ordinance** – WC permit is effective September 1st. Post Construction Ordinance will follow. WC is meeting on Friday to discuss Ordinance and engagement strategy.
- d. **Pledge Campaign** – present the Plan for Year 1 (2021) to full ADW as well as list of topics for Years 2 and 3. **Move forward with getting proposal from Water Words That Works for assistance.**
- e. **E-Newsletter** – mail chimp account is set up. HRWC is engaging a graphic designer and developing an editorial calendar. David Howell reached out to Noel about Grow Zones being mowed in Riverview. Maintenance and reminders of Grow Zones could be a topic to leadership.
- f. **Leadership Presentations** – OHM reached out to a couple of members to try and get on their schedule without much luck. Thinking about recording a virtual

session to share and post.

- g. **Regional Partnerships-** the GI Regional group is still meeting to discuss and looking for funding.

h. **Monitoring –**

- HRWC

1. Collecting bi-weekly and would like to go through September for lab data. Ric will work up a budget of impacts for chemistry with professional lab to finish up the season. Will need to see if WC may move some monitoring budget to HRWC. **Ric will reach out to OHM about budget modification.**

2. E-coli results will be completed in October.

- WC – linking up HRWC volunteers to do 2-3 days of benthic monitoring this Fall.

3. **Next Meeting** – The next meeting is scheduled for October 21, 2020 from 1:30 – 3:30pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.



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MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

October 21, 2020
1:30 pm – 3:30 pm

VIA VIRTUAL MTG DUE TO COVID-19



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- 1. Introductions**
- 2. Review Agenda**
- 3. Housekeeping**
 - a. 2020 invoicing
 - b. 2020 Member Invoices and Outstanding Dues
- 4. EGLE Targeted Monitoring Request**
- 5. Brief Updates (if any)**
 - a. WC Post Construction Ordinance
 - b. Coal Tar Education – Finalize Brochure
 - c. Green Schools Program Status
 - d. Pledge Campaign – plan in 2020, launch in 2021, multi-year, multi-messages
 - e. ADW Leadership Communication – E-newsletter + Presentations
 - f. Regional Partnerships
 - g. Other IDEP and Monitoring Activities – including e. coli tracking
 - h. Collaborative GSI
 - i. 2022 Fiduciary Services
- 6. Next Meeting**

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MEETING SUMMARY
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

October 21, 2020
1:30 pm – 3:00 pm

VIA VIRTUAL MEETING DUE TO COVID-19



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Attendees: Leah Groya, livingLAB; Pam Labadie, HRWC; Ric Lawson, HRWC; Eric Robinson, HRWC; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Mayor Gorris, Chair/Gibraltar

1. Housekeeping

- 2020 invoicing is paid through July. August and September are outstanding. They've been approved by ADW but waiting on WC payment. **Noel will follow up.**
- 2020 ADW member invoices – WC provided an update on who has paid their dues and who hasn't. **Elizabeth will work with WC to get latest and greatest and then email the member representative with the outstanding invoices and request assistance in having it paid.**
- **OHM will work on contracts for 2021 – still need to divide out the budget for subs. HRWC/WC also need to shift some budget due to shifts in monitoring efforts.**

2. EGLE Targeted Monitoring Request

Jack Catrone, EGLE, had sent out an email request to see if ADW has any monitoring priorities for EGLE to do. Ric developed a response and reviewed it with the committee.

- a. Sue/WC had sent a list of sites over to HRWC with a few additional proposals. **Andrea/HRWC will reach out to Sue to discuss/confirm.**
- b. **Ric will then submit the request to EGLE and send it to Jack Catrone directly.**
- c. **Ric will investigate requesting a fisheries study – one at the mouth and one on each stream as there is a thought that one has never been done- create a baseline.**

3. Brief Updates

- a. **Post Construction Ordinance** – WC held a stakeholder meeting with approx.. 90 virtual attendees to present revised rules/ordinance. Next step is to work through preparing a formal response to the questions that came up and then introduce it to Commission/Executives of the County. The biggest questions/concerns are on long-term maintenance agreements.
- b. **Coal Tar** – **Pam will keep pressing HRWC Director to finalize brochure and wrap it up.**
- c. **Green Schools Status** – WC is proceeding with the program this year and getting materials ready to go out this week. Sue/Andra/Noel are managing it with Sue as the main contact.



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- d. **Pledge Campaign** – Leah/Pam met with Water Words That Works to discuss the plan to move forward and request a proposal. HRWC is finalizing a contract with WWTW. Also working on research to determine schools to focus on and grouping them together in sizes to compete.
 - e. **E-Newsletter** – proposing a quarterly schedule of early December, early March, early June and September. HRWS is developing a template, tightening list of recipients and drafting content. **Elizabeth will finalize a list of funding that's been received by the ADW and get it to Pam for inclusion.**
 - f. **Leadership Presentations** – OHM has reached out to several members to try and get on their schedule without luck. Agreed to pause this effort until Spring 2021 and widen the ask to see which agendas ADW can get on.
 - g. **Regional Partnerships**- Michigan Sea Grant is working with Ohio Sea Grant to develop a proposal for research and engagement on coastal communities and resilience.
 - h. **Monitoring**
 - Regional IDEP Training is coming up this Fall – virtually.
 - Fall Bug Hunt is moving forward with volunteers with 3 sites in EC, 3 in CD and 2 in LH.
 - HRWC wrapped up monitoring at the end of September for chemistry and flow. Completed bacteria samples and in process of sending out for source tracking. Will have results at the next meeting.
 - i. **Collaborative GSI** - HRWC has hired Eric Robinson for a 2-year fellowship to lead up the effort on GI Regional Partnership. Rouge, Huron, Clinton and Friends of Detroit River – looking at developing regional branding/marketing for GSI programs and issues with maintenance, and raise funds for more GSI implementation. GLWA agreed to provide \$25k for business planning efforts.
 - j. **Fiduciary Services** – **OHM will outline steps to take in order to get to a point to move forward and will also look at the ADW bylaws for any impacts.** May look at HRWC being fiduciary and pros/cons of that relationship. Or pros/cons of becoming a 501(c)(3). Friends of Detroit River? Other non-profit support organization or bookkeeping type service?
4. **Next Meeting** – The next meeting is scheduled for December 9, 2020 from 1:00 – 3:00pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.

MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting
December 9, 2020
1:00 pm – 2:30 pm

VIA VIRTUAL MTG DUE TO COVID-19



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1. Introductions

2. Review Agenda

3. Housekeeping

- a. Permit Applications
- b. 2020 invoicing
- c. 2020 Member Invoices and Outstanding Dues
- d. 2021 Contracts
- e. EGLE Targeted Monitoring Request Update (Ric)

4. Brief Updates (if any)

- a. WC Post Construction Ordinance
- b. Coal Tar Education – Finalize Brochure
- c. Green Schools Program Status (Sue @ WC is managing for 2021)
- d. Pledge Campaign – plan in 2020, launch in 2021, multi-year, multi-messages
- e. ADW Leadership Communication – E-newsletter + Presentations
- f. Regional Partnerships
- g. Other IDEP and Monitoring Activities – including e. coli tracking
- h. Collaborative GSI
- i. 2022 Fiduciary Services

5. Next Meeting

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ALLIANCE OF DOWNRIVER WATERSHEDS
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December 9, 2020

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Attendees: Leah Groya, livingLAB; Pam Labadie, HRWC; Ric Lawson, HRWC; Elizabeth Thacker, OHM; Valerie Novaes, OHM; Noel Mullett, Wayne County; Mayor Gorris, Chair/Gibraltar; Erica Stevenson, EGLE

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1. Housekeeping

- **Permit Applications-** EGLE reported that permits will be written up with a schedule of compliance. Communities will have 6 months to review WC standards and decide if they're adopting them or developing their own. Communities will need to upload their post construction ordinance to MiWaters within the 6 month timeframe. The rest of the permit will be issued. ADW members will be issued at the same time and each community will publicly post their permit. City's will need to adopt and Twps by Board Resolution. *Elizabeth will send out a communication to the full ADW.*
- 2020 invoicing is paid through October. *OHM needs final invoices through 12/31 ASAP in January to get into their final 2020 billing cycle.*
- 2021 contracts are drafted for subs with a little more clarification needed on breakdown. Stream Table effort will go to HRWC; Progress Evaluation will be split between HRWC and WC (*Ric will propose the split to the team via email*); IDEP will stay as is for WC; Signage – OHM will coordinate and WC will get covered for cost to produce signs. *Elizabeth will contact Noel about sign cost.*
- 2020 ADW member invoices – Taylor paid their bill. 4 members remain outstanding. OHM drafted a letter on behalf of ADW and Mayor Gorris is mailing them out to the 4 members.
- EGLE Targeted Monitoring Request was submitted to EGLE/Jack Catrone including some fish diversity data in Combined Downriver, Ecorse, Lower Huron in 2021.

2. Brief Updates

- a. **Post Construction Ordinance** – getting through final details to move through legal process. Targeting April 2021 adoption. Responses to stakeholder questions were sent out.
- b. **Coal Tar** – got some edits to the brochure. *Pam will finalize brochure and wrap it up.*

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- c. **Green Schools Status** – Applications are due March 1. **Noel will send 2020 green schools list to Pam for reference.**
 - d. **Pledge Campaign** – Leah/Pam have been meeting with Water Words That Works to work on the moving the pledge campaign forward. Another planning meeting on Friday to discuss pledge language. 124 schools in the ADW. Pam/Leah will bring drafts to the committee for review and input along the way. **Invite Sue from WC into the meetings.**
 - e. **E-Newsletter** – in progress
 - f. **Leadership Presentations** – On hold until Spring
 - g. **Regional Partnerships-** Watershed HUB – GLEWA. Small planning level watershed group made up of SEMCOG, Oakland, Macomb and Wayne counties, Erb Foundation. Trying to get long-term maintenance and monitoring programming for GI running.
 - h. **Monitoring**
 - Don't have results of e.coli test back yet. Will be able to present results at next meeting.
 - 9 sites were visited for bug hunting with WC and volunteers
 - Will plan for 2021 in January/February
 - i. **Collaborative GSI** - \$25,000 grant from GLEWA for Business Plan development. Biggest gap and focus is on maintenance.
 - j. **Fiduciary Services** – OHM interviewed WC staff on Tasks that it takes to run fiduciary services for the ADW and also a community outside of ADW to understand a general scope of services. A meeting is scheduled with WC staff to discuss further. An overall schedule has been developed to present a recommendation to the ADW in late Fall 2021. Would also require modifying bylaws.
3. **Next Meeting** – The next meeting is scheduled for January 27, 2021 from 1:30 – 3:30pm via virtual Zoom platform. Anyone that would like to attend, please email leah@livinglabdetroit.com to be added to the list.