



MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

January 30, 2018

2:00 pm – 4:00 pm

Wayne County Offices
Wayne, MI

Allen Park
Belleville
Brownstown Township
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
South Rockwood
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

- 1. Introductions**
- 2. Review Agenda**
- 3. Social Forestry Project (Citizen Foresters Detroit/EAB Grant)**
- 4. Housekeeping**
 - a. 2017 Outstanding Invoices + 2018 Contract(s)
 - b. Reschedule September full ADW meeting
 - c. ADW new member packet for February meeting
- 5. Collaborative IDEP**
 - a. Meeting requested with MDEQ
 - b. addressing anticipated collaborative IDEP response from MDEQ
- 6. Review 2018 Budget + Tasks to Ensure Progress**
- 7. SAW Update**
 - a. Schedule and 2018 Tasks
 - b. GIS data collection (pilot program with 2-3 communities)
 - c. Others?
- 8. Brief Updates (if any)**
 - a. 2018 Calendars
 - b. Stream Table Vouchers/Green Schools
 - c. EAB Grant
 - d. Invasive Species Grant
 - e. Identifying Regional Partnership Opportunities
 - f. Monitoring Activities
- 9. Next Meeting**
- 10. Adjourn**



MEETING SUMMARY
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January 30, 2018

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Wayne County Offices
Wayne, MI

1. Social Forestry Project (Citizen Foresters Detroit/EAB Grant)

John Kost, Executive Director of The Social Forestry Project came to provide an overview of the organization. They became a 501(c3) organization in 2017. They are volunteers that have a love for planting trees and educating on tree planting. In 2018, their focus is on rescuing unwanted seedlings and saplings, growing them and then giving them away for planting throughout metro Detroit. Also looking into doing plantings after invasive species removal. Includes 11 Board members and a list of 300 people that are communicated with. They organize their base of volunteers depending on the event and availability.

The SFP would like the ADW to keep them in mind for folks that need help, potential coordination/connection with Green Schools. They have a Facebook page and could be a management group for a larger group of volunteers.

Action Items:

- *SFP will provide OHM with a one-page handout to include in the next Full ADW meeting packet to raise awareness to the ADW members*
- *OHM will also keep in mind the SFP as decisions are made to expend the final funds of the EAB grant – potentially looking at continuing invasive species removal at Elizabeth Park and replant with saplings?*

2. EAB Grant

John Deslippe, OHM provided a brief update. The effort is complete, but approximately \$1500 remains in the budget. This could possibly be used to continue invasive species removal at Elizabeth Park and include as a training event. OHM presented invasive species maps in ADW communities with a rating system.

Action Items:

- *OHM will prepare a budget amendment request at the February ADW meeting to carryover the remaining funds from 2017 and spend them in 2018.*
- *OHM will make recommendation on site/project for funds.*

3. Housekeeping

a. 2017 Outstanding Invoices + 2018 Contract(s)

All OHM/WT 2017 invoices have been submitted to Wayne County. HRWC needs to submit their final 2017 invoice to OHM. Checks for the aging OHM invoices will be cut by Wayne County in early February.

2018 contract language has been drafted with approach of how budgets can be divided by team members. OHM passed out spreadsheets with draft breakdown for discussion and review. The goal is to have the OHM contract approved by the ADW at the February meeting.

Action Items:

- *Noel will meet with his team to look at capacity and see if his group can handle the proposed 2018 work.*
- *OHM will amend to include the \$1500 of invasive species carryover work*
- *OHM will set up conference call with Kelly McRobb Ackland to review 2018 budget and scope of work prior to the February ADW meeting.*
- *OHM will prepare sub-contract agreements*
- *OHM will review all Financials with Elizabeth at Wayne County prior to February meeting.*
- *OHM will send SAW reimbursement package to Noel, Jim Goris and Elizabeth prior to it being submitted to the MDEQ.*

b. Reschedule September 2018 Full ADW meeting

The Full ADW meeting was rescheduled and will now be held on September 19th at 1:30 at Wade Trim to avoid a scheduling conflict with team members. Leah communicated with WT via email to reserve the room.

c. ADW new member packet for February meeting

Information to welcome and orient new ADW members is being developed by OHM for presentation in a FUN AND EXCITING way at the February meeting. A prize wheel of sorts will be involved.

2. Collaborative IDEP

A letter was sent to the MDEQ from the ADW as previously discussed. Email comments from MDEQ were received. The IDEP team has discussed the comments and are making modifications to address them without changing the overall ADW approach. General items being modified include adding goals for BMPS, section on notifications for corrective actions, added monitoring program up front language, flow chart of steps to follow if there's a problem, etc.

Action Item:

- OHM provide brief update to full ADW at February meeting

3. Review 2018 Budget + Tasks to Ensure Progress

This agenda item was discussed and reviewed as the 2018 contract and financing plan was discussed.

4. SAW Update

a. **Schedule and 2018 Tasks**

Christine at OHM is project manager for the SAW project. Elizabeth Thacker will be working on permitting items. Greg Kavinsky will be leading the standards and funding. Additional details will be put into the schedule.

b. GIS data collection (pilot program with 2-3 communities)

Not a lot/much data has been received, but recent effort to reach out to communities again took place within the last week.

Action Items:

- *Noel will set up a meeting with Kelly Cave and others to get an update on the Engineering Standards and Ordinances status so that SAW work can be done in context.*
- *Team leaders for the various SAW tasks will work on adding details to the schedule and keep their tasks moving forward.*
- *OHM will look into which communities received SAW money to do outfall and stormwater mapping so efforts aren't duplicated. Elizabeth will check in with Andra.*

5. Brief Updates (if any)

- 2018 Calendars** – Taylor requested a reduction of calendars next time. Pam would like to dig into that a little deeper to know the details a bit more.
- Photo Contest** – a lot of work to get it launched – posters, web page built out, intake form up and running, submitted first few ads to Trenton Tribune, Jim Goris was interviewed by the Tribune regarding the contest. Pam provided background info to reporter. Pam pitched the contest to the News Herald and Monroe Evening News. 10 photo entries for the month of January have been submitted. They will be uploaded to the ADW Photo Contest Instagram account. Winner will be announced tomorrow. Brownstown and Van Buren are using the online toolkit for their social media accounts to promote. Do a demo and overview at the Full February ADW meeting.
- Stream Table Vouchers/Green Schools** – summary from 2017 is complete. 2018 applications are due in March. Noel will send summary to Leah for website.
- EAB Grant -complete.** Got an “Outstanding” on the final report. Need to submit final bill for reimbursement. Noel – get Leah pictures for updating the website.
- Identifying Regional Partnership Opportunities – OHM wants to do some thinking on this and will discuss at next meeting.
- Monitoring Activities – changing name of program at the Huron River Watershed Council to Chemistry and Flow Monitoring Program. Volunteer Coordinator is moving out of state. HRWC is looking to hire replacement by May. Wrapping up reporting. All macroinvertebrate data. One site that started years ago as Excellent on Ecorse Creek and has crashed down severely. Going to do further investigation for chemistry and look for source of silt. Putting together results from 2018 and can share at the full ADW meeting.
- The group would like to do a brief review of 2017 in pictures for the February meeting. Christine/OHM will lead this effort and coordinate with team.

6. Next Meeting

March 20th 2:00 -4:00 pm

SIGN IN SHEET

ALLIANCE OF DOWNRIVER WATERSHEDS Technical Committee / Public Education Meeting

January 30, 2018
2:00 pm

Wayne County Offices
3600 Commerce Ct
Wayne MI

Organization/Affiliation

Name



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Lincoln Park

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Van Buren Township

Wayne County

Westland

Woodhaven

Woodhaven-Brownstown

School District

Wyandotte

Elizabeth Thacker

OHM

Noel Mullett

Wayne County DCS

Jim GORRIS

ADDC

John Kost

The Social Forestry Project

John Deslippe

OHM

Vicki Putala

OHM

Christine Speckley

OHM

Allye Hannum

OHM

Pam Labadie

HRWC

Rae Lawson

HRWC



MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

April 24, 2018

2:00 pm – 4:00 pm

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1. Introductions

2. Review Agenda

3. Housekeeping

- a. 2017 Outstanding Invoices + 2018 Contract(s)

4. Collaborative IDEP

- a. addressing anticipated collaborative IDEP response from MDEQ

5. SAW Update

- a. Schedule and 2018 Tasks Update

6. Brief Updates (if any)

- a. Photo Contest
- b. NOAA GLRI Habitat Restoration Grant Application-2019
- c. Stream Table Vouchers/Green Schools
- d. EAB Remaining Funds - Site/Project for \$1500 2018 funds?
- e. Invasive Species Grant
- f. Identifying Regional Partnership Opportunities
- g. Monitoring Activities

7. Next Meeting

8. Adjourn



MEETING SUMMARY
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

April 24, 2018
2:00 pm – 4:00 pm

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Wayne County Offices
Wayne, MI

Attendees: Leah Groya, livingLAB; John Deslippe, OHM; Christine Spitzley, OHM; Pam Labadie, HRWC; Ric Lawson, HRWC; Elizabeth Thacker, OHM; Andra Mealey, Wayne County; Noel Mullett, Wayne County; Jim Gorris, ADW/Gibraltar

1. Housekeeping

a. 2017 Outstanding Invoices + 2018 Contract(s) + SAW Reimbursement

All OHM/WT submitted 2017 invoices have been paid by Wayne County. Wade Trim/livingLAB has outstanding unpaid 2017 invoices.

2018 contract is to Jim Goris and attorney for final review and execution. Execution is expected in the next couple of weeks. OHM distributed sub-consultant agreements at the meeting for execution.

A package for over \$200,000 was put together for reimbursement by MDEQ SAW. MDEQ indicates they are not able to have indirect costs listed separately and reimbursed. OHM will need to review the package and determine if there's an easy way to rectify. Will also look at changing all 2018 billings to hourly rate schedule with loaded rates for all services as well as modify 2018 contract to use hourly rates.

Action Items:

- *OHM will look into accounting on their end and process payment of any outstanding 2017 sub invoices.*
- *Subs can invoice OHM for all 2018 effort to date.*
- *OHM will do a sub contract with Hennessey Engineers for assistance with SAW tasks.*
- *OHM will review SAW reimbursement package to determine if there is an easy way to rectify indirect cost issue with MDEQ.*
- *All should bill OHM using hourly rates in 2018.*
- *OHM will modify draft 2018 contract with ADW to use hourly rate schedule to simplify the SAW reimbursement process.*

2. Collaborative IDEP

A letter was sent to the MDEQ from the ADW as previously discussed. Email comments from MDEQ were received. The IDEP team has discussed the comments and are making modifications to address them without changing the overall ADW approach. A draft will be ready for next week for review by HRWC and Wayne County. The goal is to resubmit to the MDEQ by end of May with a complete wrap up by end of 2018. Will include a clear explanation of why our approach makes sense for the ADW in a cover letter to the MDEQ.

Changes include:

- Added more information on the ADW monitoring program
- Added goals to each BMP
- Added a section on Corrective Action Notification
- Added flowchart identifying the protocol for advanced investigations
- Added outfall screening procedure form
- Developing complaint tracking form
- Developing form to document illicit discharges were looked for during routine fieldwork
- Developing list of facilities left to be dye tested

Action Items:

- *OHM will get draft to Ric/Noel by next week for review*
- *OHM will draft cover letter to accompany resubmittal to MDEQ by end of May*
- *OHM will send out to ADW members a Save the Date for October 9th IDEP Training*

3. SAW Tasks Update

- **Task B2**
Reached out to those that have GIS or don't have GIS. Looking at what was submitted with permit applications. Taking a stab at what fieldwork would look like based on existing data. Also looking at which communities have upcoming SAW grants.
- **Task C**
Budget to get stormwater standards updated. OHM met with Wayne County to review current status, needs and how ADW SAW budget can help. There is going to be an initial meeting with Oakland, Wayne, Livingston and Macomb Counties to see if there is interest in collaborating on Stormwater Standards. That meeting is scheduled for April 30. Will report back.
- **Task E**
 - Met last week with WT and Hennesey Engineers to assist with background info on Task E and then OHM will develop template to apply GI to sites. Next meeting is May 24th via phone to discuss progress and move forward. Reached out to Charles Raines, but no response. Jim Gorris will follow up.

4. Brief Updates

- **Photo Contest** – 75 entries for January, February and March. Going to do a news article to continue to promote.
- **Stream Table Vouchers/Green Schools** – 21 green schools in ADW. 3 schools have hosted the workshop so far in 2018. 4 more are scheduled and 3 more are interested. UofM Stream Table staff are at capacity and limited to how many events that can be done.

- **Upcoming EAB Tree Planting Grant** – due May 11th. \$50,000-\$100,000 grant requests with 20% match or in-kind. OHM will send out email to try and get feedback on ADW members and large property owners for interest in accepting trees, getting them planted and maintaining them. Wayne County can not commit to organizing, planting and reporting. Wayne County will serve as applicant and fiduciary if there are commitments for trees and the OHM team can do the reporting, organizing, managing, etc.
- **NOAA GLRI Habitat Restoration Grant**- 2019. Ric will prep his thoughts on approach to this for next Tech Meeting.
- **Invasive Species Grant** – For the remainder of funds – approx. \$3300. Holding an event Saturday at Heritage Park in Taylor to plant 20 trees and also do invasive species training.
- **Identifying Regional Partnership Opportunities** – Pam and OHM will meet offline to brainstorm. Will look into SEMCOG water resources.
- **Monitoring Activities** – a lot of no shows at the Training Session. 50 people went through the program but not many from the ADW. Will keep trying, but don't know that will change with training held in Ann Arbor and the need for samples to be driven to Ypsilanti for testing. Bug hunts have started.

5. Next Meeting

June 19, 2:00 -4:00 pm

A number of items were identified for discussion at the Full ADW meeting in May:

- Update on GIS data collection task with graphic of which communities we have data for.
- See if Greg from OHM can go to meeting to kickoff SAW Task G.
- Noel will invite someone from SEMCOG Water Resources Plan to present
- Include discussion to propose a 2-year contract for facilitation services and allow Executive Committee to determine details. Would be good to match the schedule of the Wayne County Fiduciary Agreement (expires at end of 2019). Perhaps this Fall just do a contract amendment for 1 year to catch up to the WC cycle. Then do a 2-Year contract for 2019 and 2020.

SIGN IN SHEET

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Wyandotte

Leah Groya

Living AB

John Deslippe

OHM-ADW

Christine Spitzley

OHM-Advisors

Pam Labadie

HRWC

Ric Langan

HRWC

Elizabeth Thacker

OHM

ANDREA MEANEY

WE DPS

Noel Mullett

WE DPS

Jim Gorkis

ADW-GIBRALTAR



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MEETING AGENDA
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Technical / Public Education Committee Meeting

June 19, 2018
2:00 pm – 4:00 pm

Wayne County Offices
Wayne, MI

- 1. Introductions**
- 2. Review Agenda**
- 3. Housekeeping**
 - a. 2017 Outstanding Invoices + 2018 Contract(s)
 - b. Reimbursement package update
- 4. Collaborative IDEP Submittal to MDEQ Update**
- 5. SAW Update**
 - a. 2018 Tasks Update
 - b. Best Use of Post-Construction budget due to 4 County approach – use to assist getting input from ADW and getting that into the 4-County attendees?
- 6. Coal-Tar Topic into 2019 Budget?**
- 7. Brief Updates (if any)**
 - a. Photo Contest
 - b. Stream Table Vouchers/Green Schools
 - c. EAB Tree Planting Grant (Submitted May 11?)
 - d. Invasive Species Grant – Heritage Park Event
 - e. Identifying Regional Partnership Opportunities
 - f. Monitoring Activities
 - g. NOAA GLRI Habitat Restoration Grant Application-2019
- 8. Next Meeting**
- 9. Adjourn**



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2:00 pm – 4:00 pm

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Wayne County Offices
Wayne, MI

Attendees: Leah Groya, livingLAB; Vicki Putala, OHM; John Deslippe, OHM;
Ric Lawson, HRWC; Elizabeth Thacker, OHM; Noel Mullett, Wayne County

1. Housekeeping

a. 2017 Outstanding Invoices + 2018 Contract(s) + SAW Reimbursement

All 2017 invoices have been sent to Wayne County and have been processed for payment to OHM.

2018 OHM contract has been signed and executed. OHM will execute all sub-contracts. Wayne County Fiduciary services agreement is going to Commission this week for approval.

A small, \$7,000 SAW grant reimbursement package has been developed and sent to Mayor Gorris for signature prior to submitting to the MDEQ. A few action items related to the SAW grant invoicing were discussed and noted below.

Action Items:

- *OHM will execute sub invoices and submit 2018 invoices to ADW/Wayne County.*
- *Reimbursement Package – OHM will:*
 - *Communicate with Noel on how much the 2017 Wayne County invoices totaled to determine if it's worth them being reinstated or not.*
 - *Follow up with Mayor Gorris to get signature on \$7,000 package.*
 - *Develop brief overview of reimbursement package procedures and share with Wayne County. Wayne County (Liz) would like to see reimbursement packages that get sent to MDEQ.*
- *Wayne County – Reimbursement package:*
 - *Noel will coordinate with Liz on modifying 2018 invoice format.*

2. Collaborative IDEP

A revised collaborative IDEP has been drafted and sent to Wayne County and HRWC for review and comment prior to sending to MDEQ. In working through modifications, an exercise of developing a master list of municipal facilities and looking cross checking which ones have been dye tested was started. It was determined to not include the list in resubmittal due to a number of unknowns and potential inaccuracies with the list. Discussion took place resulting in a number of action times as noted.

The goal is to resubmit to the MDEQ in early July with a complete wrap up by end of 2018. Will include a clear explanation of why our approach makes sense for the ADW in a cover letter to the MDEQ.

Action Items:

- *OHM will determine which school district are nested under new permits*
- *OHM will continue to vet the dye testing list and share with ADW members at next meeting so a plan for continued testing can be developed for the next 5 years.*
- *Wayne County will lay the list over the Priority Areas to see what that looks like with the goal to focus on the ones in Priority Areas first.*

3. SAW Tasks Update

• Task B2 – GIS Mapping

Not as much data received as hoped and data that was received is challenging to stitch all together. Will look to get additional existing data when meeting with communities to develop green infrastructure concept plans. Should focus GIS collection on Priority Areas.

• Task C – Stormwater Standards

Due to 4 counties taking initiative to collaborate on stormwater standards, the scope of this element is shifting. Considerable discussion took place about best way to utilize these SAW grant funds and assist in achieving the goal of updating the Wayne County standards. *OHM will draft a proposed scope of work and send draft to Noel and Matt Best (Van Buren) for their input. It's anticipated it will include Technical assistance, meeting attendance, facilitation and gathering of ADW member input.*

• Task E – Concept Plans

Wade Trim and OHM will be working together to conduct field work and concept plans. They will be reaching out to communities in the next few weeks. *OHM will develop a fieldwork plan of attach to share with the team.*

• Stormwater Utility Analysis

Several emails have gone out to the ADW members to hear which communities would like the analysis completed for them with SAW grant funds. Over the 23 members, only 6 have responded. 4 with yes (Taylor, Dearborn Heights, Van Buren and Wayne County). *OHM will send email out on July 9th (after holiday) listing the communities that have responded and requesting a final response by July 23rd.*

4. **2019 Budget - Coal Tar Topic + Communication to City Managers/Twp Supervisors/Elected**

It was agreed that the presentation at the last ADW full meeting was good and that this is topic that should be proposed to be a focus of public education efforts in 2019 with \$25,000. HRWC has good materials and work on this topic and could modify for ADW.

A more regular, thoughtful and directed communication with ADW City Managers, Township Supervisors and elected officials was discussed. To share ADW benefits, accomplishments and opportunities. The scope of this is yet to be determined but thought a \$10-\$15k budget in 2019 would be a good start.

5. **Brief Updates**

- **Photo Contest** – Going well. Suggestion made to include topic on Instagram page.
- **Stream Table Vouchers/Green Schools** – 6 are done and 4 are scheduled for the Fall.
- **Upcoming EAB Tree Planting Grant** – submitted May 11th for \$150,000 request. Find out in Fall.
- **NOAA GLRI Habitat Restoration Grant**- 2019. Ric will prep his thoughts on approach to this for next Tech Meeting.
- **Invasive Species Grant** – Held event at Heritage Park in Taylor with remainder of funds. Plant 20 trees and also did invasive species training. About 30 people attended with Taylor Rotary Club and Taylor Garden Club being the champions.
- **Invasive Species Pre-Proposal** – Friends of Detroit River submitted an application and listed ADW as a partner to take a look at invasives in parks.
- **Identifying Regional Partnership Opportunities** – Pam and OHM will meet offline to brainstorm. Will look into SEMCOG water resources.
- **Monitoring Activities** – 13 sites this year. A lot of interns at HRWC to fill in gaps. Consistent low DO readings at Brownstown Creek and Sexton-Kilfoil. Lab data in from April and May. Mid-Season orientation this Saturday. Auto sampler is up on the North Branch of Ecorse Creek. OHM indicated their work using new sampling technology and will share more info with HRWC and Wayne County.
- **Finance Committee** – *OHM will schedule Finance Committee meeting for mid-August to discuss budget for presentation to full ADW at their September meeting.*

6. **Next Meeting**

August 7th 1:30 – 4:00



MEETING AGENDA
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August 7, 2018

1:30 pm – 4:00 pm

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1. Introductions

2. Review Agenda

3. Housekeeping

- a. Brownstown Exit
- b. 2018 Contract(s)
- c. Reimbursement package update

4. 2019 Budget Needs

- a. Review and Discuss 2019 Budget Needs
 - i. \$25,000 PE Coal Tar
 - ii. Communication to City Managers/Twp
Supers/Electeds \$10-15K

5. Brief Updates

- a. Collaborative IDEP Submittal to MDEQ
- b. SAW B2 – GIS Mapping
- c. SAW C – Stormwater Standards
- d. SAW E – Concept Plans
- e. SAW Stormwater Utility Analysis
- f. Photo Contest
- g. NOAA GLRI Habitat Restoration Grant
- h. Identifying Regional Partnerships
- i. Monitoring Activities

6. Next Meeting

7. Adjourn



MEETING SUMMARY
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

August 7, 2018
1:30 pm – 4:00 pm

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Brownstown Township
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Wayne County Offices
Wayne, MI

Attendees: Leah Groya, livingLAB; Vicki Putala, OHM; Christine Spitzley, OHM; Ric Lawson, HRWC; Pam Labadie, HRWC; Elizabeth Thacker, OHM; Noel Mullett, Wayne County

1. Housekeeping

a. Brownstown Exit

Tech Committee members at today's meeting heard last week that Brownstown Township has withdrawn from the ADW. A brief discussion took place related to finding out more details, process and implications.

b. 2018 Contract(s) + SAW Reimbursement

All 2018 contracts and sub contracts have been completed and executed.

OHM received an email from DEQ that the small, \$7,000 SAW grant reimbursement package was approved and payment is coming this week.

Action Items:

- *Brownstown Exit – OHM will:*
 - *Have Jim call Brownstown to get more information.*
 - *Draft letter for Jim to send to Brownstown documenting withdraw and various implications related to permit currently under review.*
 - *Leah will also follow up with Wade Trim to find out if they know any more information.*
- *Reimbursement Package – OHM will:*
 - *Let Wayne County (Liz) know that money is forthcoming and then follow up to see it got into the ADW account at Wayne County.*
 - *Submit larger reimbursement package to DEQ per procedures.*

2. 2019 Budget Needs

A template spreadsheet was prepared that included budgets for the past two years as well as space to indicate budget needs for the next two years – 2019 and 2020. The Committee walked through the budget spreadsheet and discussed various items and needs. The goal is to do a 2-year budget but authorize annually.

Action Items:

- *OHM will revise the draft budget worksheet based on the discussion with the Committee, including adding in the remaining SAW budget.*
- *OHM will coordinate the associated budget write up to accompany the spreadsheet. All those that agreed to drafting write ups, get those to Elizabeth by 8/21. Elizabeth will then compile and send it out to the Executive Committee by 8/28.*
- *OHM will set up a budget meeting with the Executive Committee after Labor Day – 9/5 from 10:00 – noon at Noel's office and also include Elizabeth Baraga from WC.*

3. Brief Updates

- **Collaborative IDEP Submittal to MDEQ**
Was resubmitted to MDEQ in July. OHM will contact DEQ monthly to remind them that the ADW needs comments before our SAW grant funds run out. Ask for a timeline, particularly related to the Collaborative pieces.
- **SAW B2 – GIS Mapping**
Working to fill in gaps on outfalls. OHM got data from Wayne County and crews are ready to go into field to pick up outfalls in the Advanced Priority IDEP Areas where there is no data.
- **SAW C – Stormwater Standards**
OHM has worked with Wayne County and developed a proposal that includes expanded scope and increased budget. OHM will report back at the Full ADW meeting on the proposed scope for this Task.
- **SAW E – Concept Plans**
Received 5-7 responses for municipal sites. Doing fieldwork now to develop concepts.
- **Stormwater Utility Analysis**
9 ADW members have responded with 5 yes including Dearborn Heights, Taylor, Van Buren, Wayne County and Romulus. OHM will follow up with Charles Raines to see if their communities are interested. On September meeting agenda, lay out schedule for moving forward with communities that have indicated interest.
- **Photo Contest** – It's going well. Pam will report back to the ADW in January.
- **Monitoring Activities** – Water chemistry and flow are going well. Got solid storm sample from large storm event that took place last week.

4. Next Meeting

October 23rd 1:30 – 4:00



MEETING AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

October 23, 2018

1:30 pm – 4:00 pm

Wayne County Offices
Wayne, MI

Allen Park
Belleville
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
South Rockwood
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

1. Introductions

2. Review Agenda

3. Housekeeping

- a. Brownstown Exit
- b. 2018 Invoicing update
- c. Reimbursement package update
- d. 2019 Invoices to Members

4. 2019 Budget + Work Planning

5. Updates

- a. Collaborative IDEP Submittal to MDEQ
- b. SAW B2 – GIS Mapping
- c. SAW C – Stormwater Standards
- d. SAW E – Concept Plans
- e. SAW Stormwater Utility Analysis
- f. Photo Contest
- g. NOAA GLRI Habitat Restoration Grant
- h. Identifying Regional Partnerships
- i. Monitoring Activities

6. Next Meeting

7. Adjourn



MEETING SUMMARY
ALLIANCE OF DOWNRIVER WATERSHEDS
Technical / Public Education Committee Meeting

October 23, 2018

1:30 pm – 4:00 pm

Allen Park
Belleville
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Flat Rock
Gibraltar
Grosse Ile Township
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
South Rockwood
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

Wayne County Offices
Wayne, MI

Attendees: Leah Groya, livingLAB; Christine Spitzley, OHM; Ric Lawson, HRWC; Pam Labadie, HRWC; Elizabeth Thacker, OHM; Noel Mullett, Wayne County

1. Housekeeping

a. Brownstown Exit

This was discussed at the September Full ADW meeting. Both Matt Best and Jim Gorris spoke to Brownstown. Lishba at MDEQ was made aware of their exit at the meeting and indicated the MDEQ would be following up.

Once the ADW receives comments from the MDEQ, the OHM team will revise the permit pieces to remove Brownstown Township.

b. 2018 Invoicing Update

Wayne County is working to fix a minor accounting error in order to proceed with payment on outstanding invoices. Noel is hopeful this will be taken care of soon.

c. Reimbursement Package Update

The 2nd request to MDEQ for \$177K was sent a few weeks ago.

OHM will check with Liz at Wayne County to see if it has been deposited. OHM will also work to submit the next reimbursement package to MDEQ.

d. 2019 Invoices to Members

Noel will check with Liz to determine ADW fund balance and if 2019 dues letters/invoices need to go out earlier in 2019.

A brief discussion took place resulting in agreement that Pam/Elizabeth will add contact info to ADW stationary and to the Full ADW meeting agendas.

Noel also requested that the draft permit sections be posted to the ADW website for easy access. Leah will take care of this.

2. 2019 Budget + Work Planning

All SAW work needs to be completed in 2019 to be reimbursed. The 2019 ADW budget (pending approval at the 11/14/18 meeting) was reviewed with the PE/Tech Committee with a focus on which elements need to be discussed in more detail and brainstormed with the Committee. Several of the 2019 tasks are related to responding to MDEQ comments on the permit and/or are on-going SAW, Facilitation or Monitoring Tasks.

The following 2019 Tasks will be discussed in more detail at the January PE/Tech meeting in order to move these tasks forward and understand workflow:

- *Stormwater Management Plan (absolutely MUST be completed in 2019)*
- *ADW Leadership Communication*
- *2020 Calendar (share results of photo contest and discuss collecting feedback from members)*
- *Coal Tar Education Plan Brainstorm/Approach (Pam will see if Rebecca Esselman can attend)*
- *C4: Regional Stormwater Work*

3. Brief Updates

- **Collaborative IDEP Submittal to MDEQ**
No update/no change/no communication from MDEQ except to say they don't know when they'll get comments back to the ADW.
- **SAW B2 – GIS Mapping**
OHM will have John email an overall update to the team on this task with a description of the map that was handed out at the meeting showing outfalls collected and priority areas. Brownstown Township and Huron Township should not be included as they are not ADW members.
- **SAW C – Stormwater Standards**
Meetings continue with the various Counties and experts working together to develop common standards. The funds being provided by the ADW to have OHM and Dr. Carpenter participate in the discussions has been helpful.
- **SAW E – Concept Plans**
OHM has good list of sites that are being focused on. There shouldn't be any work in Brownstown due to their exit from the ADW.
- **Stormwater Utility Analysis**
Effort continues on this task by OHM and the communities that voiced interest.
- **Photo Contest** – August had 30 entries; September only 3 (topic? School?) 10 so far in October.
- **NOAA GLRI Habitat Restoration Grant**
Ric indicated announcements are anticipated in January with March due date. Ric will talk to John at OHM about priority areas.
- **Monitoring Activities** – Wayne County has continued Bug Hunts. HRWC produced a video on volunteer monitoring efforts and showed it to the group. Would like to post to ADW website and distribute to them via email as well.

4. Next Meeting

January 15, 2019 1:30 – 4:00