

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Wednesday, February 16, 2022  
1:30 pm  
VIA VIRTUAL MTG DUE TO COVID-19



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
Westland  
Woodhaven-  
Brownstown School  
District  
Wyandotte

**1. Welcome and Introductions**

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of October 16, 2022 meeting notes

**Action**

**2. Finance Committee Report**

- a. Fiduciary Services
- b. Financial Status Report

**Information**  
**Information**

**3. Officer Elections**

**4. Status Reports per ADW Budget Framework**

- a. IDEP Activities
- b. Planning and Reporting
- c. Progress Evaluation Activities Update
- d. Public Education Tasks
  - Promote Volunteer Stream and Water Quality Monitoring
  - Pledge Campaign
  - Photo Contest & Calendar Status Update
  - E-newsletter to Community Leaders

**Information**  
**Information**  
**Information**  
**Information**

**5. Other Items and Announcements**

- a. 2022 Meeting Schedule – February 16, May 11, September 21, December 7 (if needed)
- b. Master Rain Gardener Training <https://therouge.org/master-rain-gardener/>

**Information**

**6. Summary of Action Items and Items for Next Meeting**

**Information**

**7. Adjourn**

**Action**



**Alliance of Downriver Watersheds**  
**Meeting Notes**  
**February 16, 2022 1:30 pm**  
**VIRTUAL MTG DUE TO COVID-19**

- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
Wayne County  
Westland  
Woodhaven-Brownstown  
School District  
Wyandotte

- Allen Park – Brent Florek
- Dearborn Heights – Ali Dib
- Ecorse – Ashley Casey
- Flat Rock – Brent Florek
- Gibraltar – Marsha Kozmor, Brent Florek
- Grosse Ile – Brent Florek
- Lincoln Park – John Kozuh
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Romulus – Kathy Hood
- Wayne County – Noel Mullett
- Woodhaven-Brownstown School District – Brent Florek
- Wyandotte – Greg Mayhew

Other Interested Parties:

- Jack Cotrone, EGLE
- Dave Greco, GMGMK Law
- Jennifer Kangas, HRWC
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Valerie Novaes, OHM
- Andrea Paine, HRWC
- Marisa Salice, HRWC
- Kathleen Sexton, EGLE
- Elizabeth Thacker, OHM

**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

***Action items*** for the future are shown in bold italics.

**1) Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of October 18, 2021 meeting notes – **ACTION: There was a motion by Wyandotte to approve the October 18, 2021 meeting notes. Seconded by Dearborn Heights. Passed unanimously.**

**2) Finance Committee Report**

- a. Fiduciary Services/Financial Status Report
  - Jennifer Kangas will be serving as the contact for fiduciary services now being performed by HRWC. Jennifer reported that Wayne County is currently proposing to transfer a proven amount of \$258k of the ADW's funds to the new account. There is an additional \$57k that they are auditing that may also be transferred. The County has agreed to determine the amount or transfer it within 60 days.
  - As the new fiduciary, HRWC is currently working to establish a checking account

**3) Officer Elections**

- Treasurer – the ADW is in need of a treasurer. Kathy Hood is currently filling the need as she is the only officer.
- Vice-Chair – the ADW is in need of a Vice-Chair. The Vice-Chair can be a consultant serving as representative of alternate.
- There were no volunteers for the treasurer or vice-chair positions.

**4) Status Reports per ADW Budget Framework**

- a. IDEP Activities
  - A summary of the bacteria study was included in the packet.
  - A canine investigation was performed to try and track evidence of human sources of *E. coli*.
  - There was not a lot of evidence found of human sources of bacteria. There was some indications in Ecorse Creek. Source tracking will be focused on these areas, which include Romulus, Westland, and Taylor. ***HRWC will be in touch with these communities on next steps.***
  - Based on the bacteria study, there is believed to be input from pets. This should be a focus for future public education.
- b. Planning and Reporting – Kathleen Sexton from EGLE reported that there is now available guidance on the post-construction submittal requirement that is upcoming.

c. Progress Evaluation

- Monitoring for the 2021 season wrapped up in September. During this period, databases were changed, and recording moved away from paper to a mobile app. This change pushed back the 2021 analysis.
- ***HRWC is wrapping up the 2021 data analysis and will share the results once finalized.***
- 2022 monitoring will be engaging a smaller group of volunteers than in the past. ADW members are asked to please share volunteer program information.
- ***If ADW member communities have any recommendations for investigative sites, please contact Andrea Paine at HRWC.***

d. Public Education Tasks

- Photo Contest/Calendar – Calendars were distributed in the fall. Marketing tool kits were sent out in November. Please remember to track your actions for future reporting. There were 36 entries for the photo contest in January.
- E-newsletter – a newsletter will be coming out in March. Let Marisa Salice know if there is anything in your community that you'd like highlighted.
- Schools for Clean Water Contest will run from April 4-22.
- Website updates are in progress. A tab called "Protecting Your Water" has been added.

5) **Other Items and Announcements**

- 2022 Meeting Schedule – May 11, September 21, December 7 (if needed)
- There is an upcoming Master Rain Gardener Training course. Please share the link in your community.

6) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

7) Adjourn

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Wednesday, May 11, 2022  
1:30 pm  
VIA VIRTUAL MTG DUE TO COVID-19



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
Westland  
Woodhaven-  
Brownstown School  
District  
Wyandotte

- 1. Welcome and Introductions**
  - a. Roll Call of Alliance Members and Alternates Present
  - b. Introductions
  - c. Addition or Changes to Draft Agenda
  - d. Approval of February 16, 2022 meeting notes

**Action**
- 2. Officer Elections**

**Action**
- 3. Schools for Clean Water Contest Presentation**

**Information**
- 4. Finance Committee Report**
  - a. Cash Balance Reconciliation
  - b. Financial Status Report

**Information**  
**Information**
- 5. Status Reports per ADW Budget Framework**
  - IDEP Activities
  - Planning and Reporting
    - Community Audits
    - Biennial Report due April 2023
  - Progress Evaluation Activities Update
  - Public Education Tasks
    - Green Schools Outreach
    - ADW Traveling Displays
    - Promote Volunteer Stream and Water Quality Monitoring
    - Photo Contest Status Update
    - E-newsletter to Community Leaders
    - Promote Hotline, HHW, and Workshops
    - Stream Crossing and Watershed Road Signage

**Information**  
**Information**  
  
**Information**  
**Information**
- 6. Other Items and Announcements**
  - a. 2022 Meeting Schedule –September 21, December 7 (if needed)

**Information**
- 7. Summary of Action Items and Items for Next Meeting**

**Information**
- 8. Adjourn**

**Action**

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Tuesday, October 11, 2022  
1:30 pm  
VIA VIRTUAL MTG DUE TO COVID-19



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
Westland  
Woodhaven-  
Brownstown School  
District  
Wyandotte

**1. Welcome and Introductions**

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of May 11, 2022 meeting notes

**Action**

**2. Finance Committee Report**

- a. Financial Status Report
- b. 2023 Budget
- c. Fiduciary Contract for 2023

**Information**

**Action**

**Action**

**3. Status Reports per ADW Budget Framework**

- IDEP Activities
- Planning and Reporting
  - Biennial Report due April 2023
- Progress Evaluation Activities Update
- Public Education Tasks
  - Photo Contest Status Update
  - E-newsletter to Community Leaders
  - Resident Survey
  - Green Schools Outreach
  - Stream Crossing and Watershed Road Signage

**Information**

**Information**

**Information**

**Information**

**4. Announcements and Member Sharing**

**Information**

- a. 2023 Meeting Schedule –February 7, May 16, October 10, December 5 (if needed)

**5. Summary of Action Items and Items for Next Meeting**

**Information**

**6. Adjourn**

**Action**



**Alliance of Downriver Watersheds**  
**Meeting Notes**  
**October 11, 2022 1:00 pm**  
**VIRTUAL MTG DUE TO COVID-19**

- 1) Welcome: Kathy Hood from Romulus opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

- Allen Park – Brent Florek
- Dearborn Heights – Robert Conrad
- Flat Rock – Brent Florek
- Gibraltar – Brent Florek
- Grosse Ile – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Romulus – Kathy Hood
- Sumpter Twp – John Danci
- Taylor – Kelly McRobb- Ackland
- Wayne County – Noel Mullett
- Woodhaven-Brownstown School District – Brent Florek
- Wyandotte – Greg Mayhew, James Karp

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
Wayne County  
Westland  
Woodhaven-Brownstown  
School District  
Wyandotte

Other Interested Parties:

- Dave Greco, GMGMK Law, Counsel for Van Buren Township and Taylor
- Leah Groya, L Groya Consulting
- Jennifer Kangas, HRWC
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Valerie Novaes, OHM
- Andrea Paine, HRWC
- Marisa Salice, HRWC
- Kathleen Sexton, EGLE
- Elizabeth Thacker, OHM
- Lishba Varughese-EGLE Water Resources Division
- McKenzie Waliczek - Friends of the Detroit River

**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

***Action items*** for the future are shown in bold italics.

**1) Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of October 11, 2022 meeting notes – **ACTION: There was a motion by Sumpter Twp to approve the October 11, 2022 meeting notes. Seconded by Wyandotte. Passed unanimously.**

**2) Finance Committee Report**

- a. Financial Status Report – Jennifer Kangas provided the financial status report, which was included in the packet.
- b. 2023 Budget – Elizabeth Thacker reviewed the proposed budget and tasks for 2023.
  - Budget/tasks were developed by the Tech/PE Committee and reviewed by the officers prior to the meeting.
  - **ACTION: There was a motion by Lincoln Park to approve the 2023 Budget as presented. Seconded by Grosse Ile Twp. Passed unanimously.**
  - **ACTION: There was a motion by Van Buren Twp to set the dues collection for 2023 at 100%. Seconded by Wyandotte. Passed unanimously.**
  - **ACTION: There was a motion by Dearborn Heights to authorize the Chair to sign the 2023 contract with the facilitation team after legal review by Dave Greco. Seconded by Grosse Ile Twp. Passed unanimously.**
- c. Fiduciary services with HRWC were previously approved for two years (for 2022 and 2023) but the contract was only for 2022 since the ADW approves its budget on a yearly basis. Therefore, the fiduciary contract needs to be renewed for 2023.
  - **ACTION: There was a motion by Grosse Ile Twp to sign the fiduciary services contract with HRWC for 2023. Seconded by Sumpter Twp. Passed unanimously.**

**3) Status Reports per ADW Budget Framework**

- a. IDEP Activities
  - As part of the collaborative IDEP activities, DNA source tracking was performed. Hits were identified in Romulus, Taylor, and Westland.
  - Dye testing was completed in Romulus. Dry weather screening is being performed in Taylor and Westland.
- b. Planning and Reporting
  - Biennial Reports – under the new permit, ADW communities will shift to a new schedule for biennial reports. The next report will be due in April 2023 and every other year after that. The ADW will be providing guidance that includes information on the activities that the ADW has performed on behalf of its members.



- Future permitting – For most ADW members, permit renewal will be due in April 2024. Wayne County is scheduled for renewal in April 2023. Since Wayne County is part of the ADW, the ADW will need to have future collaborative activities figured out in 2023.
- Kathleen Sexton from EGLE told the members about a nationwide survey looking to provide information on water infrastructure projects. The link to the survey was shared in the Zoom chat.
- EGLE stated that they will typically provide 30 days' notice for audits or inspections. The difference between an audit and inspection was explained. An audit covers all of the minimum measures that are part of the permit. An inspection covers only part of the permit. The sections of interest will be provided when notified of the inspection.

c. Progress Evaluation

- HRWC's fall river roundup was held on October 1, 2022. 4 additional sites on the Ecorse Creek will be monitored on October 10.
- Water chemistry and flow monitoring wrapped up in late September. There were 9 long-term sites (10<sup>th</sup> year) and 1 investigative site.

d. Public Education Tasks

- ADW Traveling Displays – a reminder that displays are available for members to use in public buildings or at events. Reach out to Pam to reserve.
- Photo Contest/Calendar – There has been good participation with the photo contest. This task will wrap up in December. In 2023, the next ADW calendar will be developed.
- As part of the collaborative PEP, a resident survey will be done. Please look for information soon in your email for how to share the survey.
- E-newsletter – an e-newsletter was sent out in September. The next e-newsletter is expected in December. ***Please send Marisa Salice an email if you have any stories within your community to share.***

5) Other Items and Announcements

- 2023 Meeting Schedule – February 14, May 16, October 10, December 5 (if needed)

6) Summary of Action Items and Other Announcements

- The action items, as identified above in bold/italics, were reviewed.

7) Adjourn