

DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, February 12, 2020
1:30 pm
Wade-Trim
25251 Northline Road
Taylor, Michigan



Member Communities

Allen Park
Belleville
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
WayneCounty
Westland
Woodhaven
Woodhaven-
Brownstown School
District
Wyandotte

1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of Sept 18, 2019 meeting notes
- e. Approval of Nov 5, 2019 meeting notes

Action
Action

2. Finance Committee Report

- a. 2019 Financial Status Report
- b. Officer Elections

Information
Action

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
- b. Planning and Reporting
 - SAW Grant Update
 - 2020 Grants – optional budget
- c. Progress Evaluation Activities Update
 - 2019 Monitoring Results
 - Volunteer Training 2020
- d. Public Education Tasks
 - Coal Tar Education
 - 2020 Calendars/Photo Contest
 - Pledge Campaign
 - Leadership Communication
 - Stream Table Vouchers/Green Schools
 - Stream Crossing/Watershed Road Signage
 - ADW Display
 - Other Activities Update

Information

Information

Information

Information

4. Other Items and Announcements

- a. 2020 Meeting Schedule – May 13, September 9, December 9 (if needed)

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Facilitator

OHM Advisors
Vicki M. Putala, PE
Director of Environmental
& Water Resources
D 734.466.4479
O 734.522.6711
vicki.putala@ohm-advisors.com

Alliance of Downriver Watersheds

Meeting Notes

February 12, 2020 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

- Dearborn Heights – Dan Brooks
- Ecorse – Ashley Casey
- Flat Rock – Brent Florek
- Gibraltar – Jim Gorris
- Grosse Ile – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Taylor – Kelly McRobb-Ackland
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Westland – Vicki Putala
- Woodhaven-Brownstown School District – Brent Florek
- Wyandotte – Greg Mayhew

Other Interested Parties:

- Jack Cotrone, EGLE
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorrek, Morgan, Greco & McCauley
- Valerie Novaes, OHM
- Andrea Paine, HRWC
- Erica Stevenson – EGLE
- Elizabeth Thacker, OHM

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Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) Welcome and Introductions

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of September 18, 2019 meeting notes – **ACTION: There was a motion by Wyandotte to approve the September 18, 2019 meeting notes. Seconded by Dearborn Heights. Passed unanimously.**
- e. Approval of November 5, 2019 meeting notes – **ACTION: There was a motion by Grosse Ile to approve the November 5, 2019 meeting notes. Seconded by Wyandotte. Passed unanimously.**

2) Finance Committee Report

- a. Financial Status Report 2019 – Noel Mullett reported that 2019 invoicing was being wrapped up and a full report for 2019 would be provided at the next meeting.
- b. Officer Elections
 - Chair – Jim Gorris from Gibraltar volunteered to continue as Chair. ***There was a unanimous vote by membership to approve.***
 - Vice-Chair – Matt Best from Van Buren Township will continue as Vice-Chair. ***There was a unanimous vote by membership to approve.***
 - Treasurer – Matt Best from Van Buren Township will serve as the Treasurer. ***There was a unanimous vote by membership to approve.***

3) Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Noel Mullett reported that there are an additional 6 facilities dye tested since the last report. There are still approximately 61 facilities left to be dye tested. Medium priority facilities will be the focus of 2020.
 - SEMCOG held IDEP and Pollution Prevention/Good Housekeeping training workshops on October 23 and 24. There were 24 attendees that represented ADW communities.
- b. Planning and Reporting
 - SAW Grant Update - The SWMP was officially approved by EGLE. If any members want community-specific information, please contact Valerie Novaes.
 - Grant Opportunities – there is optional budget in 2020 for grant applicational submittal(s). The facilitation team will look for opportunities but please contact Valerie Novaes if you see something that may be of interest to the ADW. Projects identified in the SAW grant are good candidates for future grants.
- c. Progress Evaluation Activities Update
 - Andrea Paine presented the 2019 monitoring results
 - The volunteer program was a success, with an increase in volunteers and most saying they would likely return.

- 13 total sites (4 investigative) were monitored.
- The next steps include: follow-up on findings of the 2019 monitoring season, develop an online monitoring report, prepare for the 2020 season, and identify new investigative sites.
- **Please let Andrea Paine know if you have a request for an investigative site.**
- There was discussion on whether there is an input into the system from CSO/SSO's that would be affecting the monitoring results. **Erica Stevenson from EGLE will help direct the ADW to CSO/SSO information so it can be investigated.**
- The 2020 Chemistry and Flow Monitoring program orientation will be held on March 28. **Flyers were distributed and will be emailed to the ADW members.**

d. Public Education Tasks

- Coal Tar Education – a video of the webinar that was held on June 18 is available on the ADW website. An educational brochure for residents will be provided to ADW members. Communities reported that they were finding suppliers that could provide non-coal tar sealers.
- 2020 Calendars – 37,000 calendars were printed and distributed. Pam Labadie has received phone calls from residents looking for calendars, which shows interest and familiarity with the calendar.
- Photo Contest – launched in January
 - You can visit the ADW website to see a new display of the entries. There is also a public engagement feature to vote for your favorite photo.
 - For January, there were 22 entries (double the entries in 2018)
 - Please help promote the photo contest. There are printed flyers, an Instagram site, and Facebook promotion. Members will also be getting an email on how to promote the contest.
- Pledge Campaign – the pledge campaign is a 2020 commitment and will fulfill requirements of the collaborative PEP.
 - The pledge campaign focuses on a single topic and seeks commitment for change. Currently deciding on the topic.
 - Looking to partner with schools
 - Program will be launched in the fall.
- Leadership Communication
 - Email Newsletter – purpose is to raise the profile of the ADW among members, leaders, and their staff.
 - Presentations to ADW councils/boards are being planned. **Elizabeth will contact the first round of communities to setup a date.** These include: Gibraltar, Lincoln Park, Romulus, and Taylor.
- Green Schools – There were two additional schools that participated in the ADW-funded Stream Table Workshop in December 2019 (Barnes Elementary and Brownstown Middle School). Recruitment for next year's Green Schools will be starting soon.
- Regional Collaboration – ADW will host a booth at the Detroit River Wildlife Refuge grand opening on May 9.
- Other Activities Update - none

4) **Other Items and Announcements**

- Proposed 2020 Meeting Dates:
The tentative 2020 full ADW meeting schedule is:
May 13, September 9, and December 9 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Adjourn**

DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, May 13, 2020
1:30 pm
VIA VIRTUAL MTG DUE TO COVID-19



Member Communities

Allen Park
Belleville
Dearborn Heights
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Wayne County
Westland
Woodhaven
Woodhaven-Brownstown School District
Wyandotte

1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of Feb 12, 2020 meeting notes

Action

2. Finance Committee Report

- a. 2019 Financial Status Report

Information

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
- b. Planning and Reporting
 - Wayne County Stormwater Ordinance Update
- c. Progress Evaluation Activities Update
 - Monitoring Update
- d. Public Education Tasks
 - Coal Tar Education
 - 2020 Calendars/Photo Contest
 - Pledge Campaign
 - Leadership Communication
 - Stream Table Vouchers/Green Schools
 - Stream Crossing/Watershed Road Signage
 - ADW Display
 - Other Activities Update

Information

Information

Information

Information

4. Other Items and Announcements

- a. 2020 Meeting Schedule – September 9, December 9 (if needed)

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Facilitator

OHM Advisors
Vicki M. Putala, PE
Director of Environmental
& Water Resources
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Alliance of Downriver Watersheds
Meeting Notes
May 13, 2020 1:30 pm
VIRTUAL MTG DUE TO COVID-19

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.
Action items for the future are shown in bold italics.

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Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

1) Welcome and Introductions

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of February 2, 2020 meeting notes – **ACTION: There was a motion by Gibraltar to approve the February 2, 2020 meeting notes. Seconded by Romulus. Passed unanimously.**

2) Finance Committee Report

- a. Financial Status Report 2019
 - Elizabeth Barrera provided a financial summary for 2019.
 - There are two members that have outstanding dues from 2019 – Taylor and Woodhaven. Liz asked that they please contact her.
 - The total budgeted amount for 2019 was \$781,450. The total amount spent was \$678,116, leaving \$103,334. There are still two outstanding invoices from 2019 that are in the process of being paid.
 - 2020 – be on the lookout for 2020 dues invoices that will be going out soon.

3) Status Reports per ADW Budget Framework

a. IDEP Activities

- Noel Mullett reported there were a couple complaints that were investigated. Details will be included in the quarterly summary report.
- Facility dye testing for medium priority facilities was supposed to take place in 2020. Work is currently on hold due to Covid-19. The County is trying to come up with a plan for how to proceed. If anyone has any suggestions, contact Noel.

b. Planning and Reporting

- Wayne County Stormwater Ordinance Update – Val Novaes reported that Wayne County recently received draft language for their permit. There are no major differences than what was previously presented to the ADW.
 - The County is reviewing the draft permit and putting together a response.
 - Once there is agreement on the draft permit, it will be put on public notice so people can review it and provide comments.
 - Noel Mullett said that the County is currently putting together what will be required as far as O/M and will have something to share soon.
 - Erica Stevenson gave direction on how EGLE will process community permits once the Wayne County ordinance has officially been adopted.
 - Communities will be given a compliance date in their permit for adopting the Wayne County standards (or another).
 - Noel stated that Oct 1 is when the County needs to have approved standards.
 - Townships – if there are no plans for work on their own Twp-owned property, will not need to adopt the standards.
- Grants - There may be some upcoming grant opportunities. Since that service is optional in the budget, the facilitation team asked that there be a vote to be able to use those funds, should a good opportunity come up over the summer. **ACTION: There was a motion by Van Buren Twp to allow the facilitation team to prepare projects for a grant application if a good opportunity becomes available (up to \$5,000). Seconded by Flat Rock. Passed unanimously.**
 - Bob Burns of Friends of the Detroit River (FODR) voiced an interest in participating with the ADW on a grant.
 - Possible projects – team up with FODR in the Frank and Poet Watershed, tree plantings in Elizabeth Park

c. Progress Evaluation Activities Update

- At the February meeting, it was discussed whether CSO/SSO may have influence on the monitoring data. Andrea Paine reported that the issue was investigated. There are only SSOs (no CSOs). In 2019, there was 1 SSO on May 1 that affected the monitored waters. In general, it does not appear that SSOs have a big impact on the *E. coli* data.
- Volunteer Monitoring Program
 - The 2020 volunteer orientation had to be cancelled due to Covid-19. Instead it was moved to an online webinar. 15 people attended. The season is still postponed due to restrictions in lab access due to Covid.

- HRWC is developing social distancing protocols for when they are able to start collecting samples again.
- There will be no investigative sites this year. HRWC will be using staff and veteran volunteers for sampling.
- Leah Groya reported that there is now a link to the monitoring data on the ADW website.
- Noel reported that Wayne County did their winter stonefly search. They also supported HRWC's winter stonefly search.
- See discussion regarding bacteria testing below under Pledge Campaign

d. Public Education Tasks

- Coal Tar Education – work is being done to wrap up this task.
- Photo Contest – launched in January
 - Audiences are engaging online more than ever due to the current situation. Participation has doubled compared to the last photo contest.
 - The ADW landing page link was provided in the meeting handout.
- Pledge Campaign – the pledge campaign will fulfill requirements of the collaborative PEP.
 - The pledge campaign focuses on a single topic and seeks commitment for change. Currently deciding on the topic. One idea is to focus on pet waste since *E. coli* is a concern in the watershed. The next step will be to work with Water Words that Work to narrow down the topic.
 - There is a link in the packet with examples of pledge campaigns
 - We would like to partner with schools and give prizes. Will look at working with the Wayne County Green Schools.
 - There was discussion regarding the topic of the pledge campaign. It was asked whether pet waste was the source of the *E. coli* issues in the ADW.
 - Ric Lawson indicated that in other areas, pet waste was found to be a large contributor
 - Brent Florek asked if we could isolate sources of bacteria with our monitoring program
 - Noel Mullett suggested that we reprogram some of the facility dye testing funds toward investigation on bacteria DNA tracking
 - **ACTION: There was a motion by Van Buren Township to redirect unspent 2020 funds, as feasible, for bacteria source testing. Seconded by Grosse Ile Twp. Passed unanimously.**
- Leadership Communication
 - Email Newsletter – purpose is to raise the profile of the ADW among members, leaders, and their staff. Currently an email marketing tool is being setup for this task.
 - Presentations to ADW councils/boards are being planned. In March, OHM reached out to the first round of communities targeted for presentations (Gibraltar, Lincoln Park, Romulus, and Taylor). Because of COVID, the presentations have not gone forward and are currently on hold.
- Green Schools – All school related activities are currently on hold due to COVID. Noel indicated that there were 82 schools in total that had completed the process of becoming a Green School. 16 of these schools are in the ADW. There was 1 school scheduled for the Stream Table but it had to be cancelled.

- Watershed/Stream Crossing Signs – Wayne County can produce the signs at cost. The facilitation team will need to coordinate with the communities to get them installed (installation to be done by the community).
- ADW Display – Pop-up #1 was on display at Riverview in February and March.
- Regional Collaboration – ADW was to host a booth at the Detroit River Wildlife Refuge grand opening on May 9 but the event was cancelled.
- Other Activities Update - none

4) **Other Items and Announcements**

- Proposed 2020 Meeting Dates:
The tentative 2020 full ADW meeting schedule is:
September 9, and December 9 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Adjourn**

DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, September 9, 2020
1:30 pm
VIA VIRTUAL MTG DUE TO COVID-19



Member Communities

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1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of May 13, 2020 meeting notes

Action

2. Finance Committee Report

- a. 2020 Financial Status Report
- b. Fiduciary Services Beyond 2021
- c. Approval of 2021 Budget

Information
Information
Action

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
 - IDEP Training
- b. Planning and Reporting
 - Wayne County Stormwater Ordinance Update
- c. Progress Evaluation Activities Update
 - Monitoring Update
 - Bacteria Testing
- d. Public Education Tasks
 - Photo Contest
 - Pledge Campaign
 - Leadership Communication
 - Stream Table Vouchers/Green Schools
 - ADW Display
 - Regional Partnerships – Grow Zone Education
 - Other Activities Update

Information

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Information

Information

4. Other Items and Announcements

- a. 2020 Meeting Schedule –December 9 (if needed)
- b. Set 2021 Meeting Schedule

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Facilitator

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Vicki M. Putala, PE
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D 734.466.4479
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