



## **DRAFT AGENDA**

### **ALLIANCE OF DOWNRIVER WATERSHEDS**

Wednesday, February 13, 2019

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
GrosseilleTownship  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
Westland  
Woodhaven  
Woodhaven-Brownstown  
School District  
Wyandotte

#### **1. Welcome and Introductions**

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of November 14, 2018 meeting notes

**Action**

#### **2. Finance Committee Report**

- a. Financial Status Report 2018
- b. Officer Elections (Treasurer)
- c. 2019 Budget Amendment

**Information**

**Action**

**Action**

#### **3. Status Reports per ADW Budget Framework**

- a. IDEP Activities
  - Collaborative IDEP Update
  - Activities Update
- b. Planning and Reporting
  - SAW Grant Update
    - GIS Database/Mapping
    - TMDL Implementation Plan
    - Post-construction Standards – Member Survey
    - Stormwater Funding Feasibility: Stormwater Utilities
- c. Progress Evaluation Activities Update
  - Collaborative TMDL Update
  - 2018 Monitoring Results
  - Activities Update
- d. Public Education Tasks
  - Collaborative PPP/PEP Update
  - Photo Contest
  - Stream Table Vouchers/Green Schools
  - ADW Display
  - Leadership Communication
  - Coal Tar Education
  - Other Activities Update

**Information**

**Information**

**Information**

**Information**

#### **4. Other Items and Announcements**

- a. 2019 Meeting Schedule

**Information**

#### **5. Summary of Action Items and Items for Next Meeting**

**Information**

#### **6. Adjourn**

**Action**

**Alliance of Downriver Watersheds**  
**Meeting Notes**  
**February 13, 2019 1:30 pm**



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

Allen Park  
 Belleville  
 Dearborn Heights  
 Ecorse  
 Flat Rock  
 Gibraltar  
 Grosse Ile Township  
 Inkster  
 Lincoln Park  
 Melvindale  
 Riverview  
 Rockwood  
 Romulus  
 Southgate  
 Sumpter Township  
 Taylor  
 Van Buren Township  
 Wayne County  
 Westland  
 Woodhaven  
 Woodhaven-Brownstown  
 School District  
 Wyandotte

- Dearborn Heights – Dan Brooks
- Flat Rock – Brent Florek
- Gibraltar – Jim Gorris, Bill Baker
- Grosse Ile Twp – Brent Florek
- Lincoln Park – John Kozuh
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Taylor – Greg Mayhew, Kelly McRobb-Ackland
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Woodhaven-Brownstown Schools – Brent Florek
- Wyandotte – Joseph Jenkins

Other Interested Parties:

- Bob Burns – Detroit Riverkeeper
- Leah Groya, LivingLAB
- Greg Kacvinsky, OHM
- Pam Labadie, HRWC
- Patrick McCauley, Gasiorek, Morgan, Greco & McCauley
- Valerie Novaes, OHM
- Andrea Paine, HRWC
- Jessica Perfetti – Arch Environmental Group
- Grace Stamper – Van Buren Twp
- Elizabeth Thacker, OHM

**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

**Action items** for the future are shown in bold italics.

**1) Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of November 14, 2018 meeting notes – **ACTION: There was a motion by Gibraltar to approve the November 14, 2018 meeting notes Seconded by Taylor. Passed unanimously.**

**2) Finance Committee Report**

- a. Financial Status Report 2018
  - Elizabeth Barrera was unable to attend the meeting and provide a financial status report.
  - Invoices for 2019 went out.
- b. Officer Elections (treasurer)
  - There were no volunteers
- c. 2019 Budget Amendment
  - It was proposed to shift some of the 2019 budget between tasks. The overall budget remains the same.
  - The proposed changes were highlighted and presented.
  - Valerie Novaes also noted that there is \$70,000 of unallocated SAW budget that could be requested and added to the 2019 budget. It would need to be spent this year, before the SAW grant expires.
  - **ACTION: There was a motion by Lincoln Park to approve the proposed budget amendment. Seconded by Gibraltar. Passed unanimously**

**3) Status Reports per ADW Budget Framework**

- a. IDEP Activities
  - There were some revisions to the draft Collaborative IDEP based on comments from the MDEQ. These included: adding measurable goals where missing, adding a sample corrective action letter, adding a dye testing form, providing clarification on several other items. The facilitation team is also working on providing an updated list of ADW member facilities left to be dye tested.
  - There was an IDEP/Good Housekeeping training held on Oct 9 at Schoolcraft College. The attendance list will be included in the ADW progress report.
  - Wayne County responded to a handful of complaints, which were summarized in the meeting packet.
- b. Planning and Reporting
  - SAW Grant Update
    - GIS database/mapping – field work is wrapping up.
    - TMDL implementation plan – sites were identified and conceptual plans are being developed. 1 site for each ADW member community.
    - Post-construction Standards –

- ADW members were provided with a survey to complete. The survey will allow members to identify any current issues or what they'd like to see in the updated standards.
- There will be a storm water summit held in May to solicit input.
- Van Buren Twp expressed the desire to be able to provide input into the Wayne County standards before any decisions are made. The issue of perpetual maintenance is a concern.
- Stormwater Funding Feasibility – a broad analysis of what a user fee would look like will be provided to ADW members that chose not to participate in this task. For those that did participate, a more detailed analysis will be provided. The team has been working with the participating members in order to get the information they need to provide the detailed analysis.

c. Progress Evaluation Activities Update

- The 2018 Monitoring Results were presented. The data will be used to identify new investigative sites and prepare for the 2019 monitoring season.
- Need volunteers to collect samples bi-weekly from May-Sept at about 12 different sites.
- The ADW will be holding a volunteer orientation in the downriver area this year. It will be held on March 30 from 1-2:30 pm at the Riverview Library.
- There may be potential to get samples to the lab closer to the downriver communities (currently lab is in Ypsilanti).

d. Public Education Tasks

- Collaborative PEP – addressed MDEQ comments (there was a missing topic, the way that dates were referenced was changed). The updated version will be uploaded to the ADW website.
- Photo Contest
  - A summary report was provided. There were 27 communities, 104 participants and 182 entries overall.
  - Some of the topics were more popular than others. Adjustments will be made for the future.
  - Participants also completed a survey to gauge their knowledge on storm water topics.
- Stream Table Vouchers/Green Schools
  - Pam Labadie met with the Green Schools coordinator and will work to find a way to incorporate them into the Photo Contest.
  - 10 Green Schools took advantage of the program in 2018. A total of 1,385 students participated.
  - There was very positive feedback from the teachers involved.
- ADW Display - The ADW display was used at 3 events during the reporting period. Panel 1 is currently missing. Please contact Wayne County if you have it.
- Leadership Communication
  - The leadership communication plan is being developed.
  - Ideas being brainstormed – email newsletter, council/board presentations
  - Email Newsletter – members indicated it would be useful but should be short and simple. Suggested frequency – quarterly.
- Coal Tar Education – a webinar is being planned. The webinar will be for ADW members and community decision-makers. The webinar will be informative and also have a survey component to

identify communities interested in wanting to take the next step (next step could mean additional education, passing an ordinance, etc).

- Other Activities Update – the biennial progress reports are due for most ADW communities this November. The ADW will be preparing a summary of ADW activities.

4) **Other Items and Announcements**

- FODR has an event on March 30. ***Elizabeth will email the flyer to the ADW membership.***
- Proposed 2019 Meeting Dates:  
The tentative 2019 full ADW meeting schedule is:  
May 8, September 18, and December 11 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for May 8 at 1:30 pm at Wade Trim

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Wednesday, May 8, 2019  
1:30 pm  
Wade-Trim  
25251 Northline Road  
Taylor, Michigan



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
Westland  
Woodhaven  
Woodhaven-  
Brownstown School  
District  
Wyandotte

**1. Welcome and Introductions**

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of February 13, 2019 meeting notes

**Action**

**2. Finance Committee Report**

- a. Financial Status Report 2018
- b. Financial Status Report 2019
- c. Officer Elections (Treasurer)

**Information**  
**Information**  
**Information**

**3. Status Reports per ADW Budget Framework**

- a. IDEP Activities **Information**
  - Activities Update
- b. Planning and Reporting **Information**
  - SAW Grant Update
  - MS4 Permit Update
  - Storm Water Management Plan
  - GIS Database/Mapping
  - GI Concept Plans
  - Post-construction Standards
  - Stormwater Funding Feasibility: Stormwater Utilities
  - Biennial Progress Report
- c. Progress Evaluation Activities Update **Information**
  - Activities Update
- d. Public Education Tasks **Information**
  - 2020 Calendars
  - ADW Display
  - Leadership Communication
  - Coal Tar Education
  - Regional Partnerships – SEMCOG “One Water Campaign”
  - Stream Table Vouchers/Green Schools
  - Other Activities Update

**4. Other Items and Announcements**

- a. 2019 Meeting Schedule

**Information**

**5. Summary of Action Items and Items for Next Meeting**

**Information**

**6. Adjourn**

**Action**

**Facilitator**

OHM Advisors  
Vicki M. Putala, PE  
Director of Environmental  
& Water Resources  
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O 734.522.6711  
vicki.putala@ohm-advisors.com

## Alliance of Downriver Watersheds

### Meeting Notes

May 8, 2019 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

#### Designated or Alternate Community Representatives from:

- Dearborn Heights – Dan Brooks, John Selmi
- Flat Rock – Brent Florek
- Gibraltar – Jim Gorris, Bill Baker
- Grosse Ile Twp – Lorinda Beneteau, Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Romulus – Kathy Hood
- Taylor – Kelly McRobb-Ackland
- Van Buren Township – James Taylor
- Wayne County – Noel Mullett
- Woodhaven-Brownstown Schools – Brent Florek
- Wyandotte – Joseph Jenkins

#### Other Interested Parties:

- Elizabeth Barrera, Wayne County
- Leah Groya, LivingLAB
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorsek, Morgan, Greco & McCauley
- Valerie Novaes, OHM
- Elizabeth Thacker, OHM

Allen Park  
Belleville  
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Taylor  
Van Buren Township  
Wayne County  
Westland  
Woodhaven  
Woodhaven-Brownstown  
School District  
Wyandotte

**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

***Action items*** for the future are shown in bold italics.

### 1) Welcome and Introductions

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of February 13, 2019 meeting notes – **ACTION: There was a motion by Wyandotte to approve the February 13, 2019 meeting notes. Seconded by Gibraltar. Passed unanimously.**

### 2) Finance Committee Report

- a. Financial Status Report 2018
  - Elizabeth Barrera reported that Belleville and Inkster did not pay their 2018 dues.
  - Invoice amounts were provided for reference. These amounts populate the finance report table.
  - There is currently \$231k remaining budget.
- b. Financial Status Report 2019 – will be provided at the next meeting.
- b. Officer Elections (treasurer)
  - There were no volunteers

### 3) Status Reports per ADW Budget Framework

- a. IDEP Activities
  - Since the last meeting, the facilitation team worked to address additional comments from EGLE on the collaborative IDEP. The team recently provided an updated list of ADW member facilities left to be dye tested.
  - Wayne County responded to a handful of complaints, which were summarized in the meeting packet.
- b. Planning and Reporting
  - SAW Grant Update
    - MS4 permit update – the PPP and IDEP have been approved. The facilitation team is working on edits to the PEP and TMDL. The approved documents will be posted on the ADW website so members can upload the final versions into MiWaters.
    - Storm Water Management Plan (SWMP) – is due to EGLE on Nov 1. This document summarizes the findings and recommendations from the work performed under the SAW grant. There will be a version of the SWMP available this fall for review by ADW members.
    - GIS database/mapping – there are a few sections in priority areas that still need to be visited once water levels have gone down.
    - Green Infrastructure (GI) Concept Plans – There were 4 main components to the TMDL Implementation Plan.
      - E1: ADW Municipal Facility & Property GI Planning – each community will receive a site plan package for review
      - E2: Stormwater BMP Inventory & Field Assessment – pond evaluation and ratings for condition. Each community will receive feedback. Brent Florek asked



if only public ponds would be published in the SWMP, or perhaps provide language that private ponds are not the responsibility of the community.

- E3: Identify Priority BMPs to address the TMDLs – 4 sites were selected (in different watersheds). The sites are: Council Point Park, Elizabeth Park, Frank & Poet Drain (stream and wetland restoration), and Silver Creek (streambank restoration and wetland connectivity). Communities will get the opportunity to review and provide feedback. The next step will be to look for funding opportunities.
- E4: Develop a TMDL Monitoring Plan
- Post-construction Standards –
  - Last week, a presentation was made at the Wayne County Summit. The presentation included the direction that the 4 counties were headed regarding the post-construction standards.
  - The standards are still in draft form and have been submitted to EGLE for initial review.
- Stormwater Funding Feasibility – there are draft reports for the several ADW communities that chose to participate. Those communities will get the opportunity to review. There will be additional information that will be shared with the whole ADW.
- Biennial Progress Reports – the due date for most ADW communities is Nov 1. The ADW will be providing a report on its activities that members can utilize for their own reports.

#### c. Progress Evaluation Activities Update

- Ric Lawson reported that there was a successful Macroinvertebrate and Habitat Monitoring event held on April 27<sup>th</sup>.
- Water Chemistry/Flow Monitoring – lab services will be transitioned to DUWA, which is much more convenient for volunteers in the downriver area. An orientation was held in Riverview and was well-attended.
- Noel reported that spring macro-invertebrate monitoring planning efforts were underway. There has been a lot of rescheduling with schools because of the weather. As a result, there may not be as many sites as usual.

#### d. Public Education Tasks

- 2020 Calendars – work has started on the calendars. A draft will be available in August for review by the Tech/PE committee. Calendars will be printed in Sept and then distributed in Oct.
- ADW Display – Gibraltar utilized in Jan and Feb.
- Leadership Communication
  - Email Newsletter – will most likely be quarterly
  - Presentations to ADW councils/boards are being planned
- Coal Tar Education – a webinar is being held on June 18 from 11 am – 12 pm. The webinar will be for ADW members and community decision-makers. Information will be emailed out soon.
- Regional Partnerships – SEMCOG will be rolling out its “One Water Campaign” which can further help you to distribute storm water related information in your communities.
- Stream Table Vouchers/Green Schools - Noel reported that so far 2 schools have signed up for the program and more will be scheduled for the fall. The museum staff has become less available to come out to the schools. Another option is for the schools to go to the museum.

- Stream Crossing Signs – you should have been contacted by Mike Flowers (Wayne County) if a sign in your community is in need of replacement or maintenance.

4) **Other Items and Announcements**

- Proposed 2019 Meeting Dates:  
The tentative 2019 full ADW meeting schedule is:  
September 18, and December 11 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for September 18 at 1:30 pm at Wade Trim

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Wednesday, September 18, 2019  
1:30 pm  
Wade-Trim  
25251 Northline Road  
Taylor, Michigan



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
WayneCounty  
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District  
Wyandotte

**Facilitator**

OHM Advisors  
Vicki M. Putala, PE  
Director of Environmental  
& Water Resources  
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- 1. Welcome and Introductions**
  - a. Roll Call of Alliance Members and Alternates Present
  - b. Introductions
  - c. Addition or Changes to Draft Agenda
  - d. Approval of May 8, 2019 meeting notes

**Action**
- 2. Finance Committee Report**
  - a. 2019 Financial Status Report
  - b. Officer Elections (Treasurer)
  - c. Approval of 2020 budget
  - d. Authorize Chair to Execute 2020 Facilitation Contract
  - e. Authorize Chair to Execute Wayne County Fiduciary Agreement Amendment (extension)

**Information**  
**Action**  
**Action**  
**Action**
- 3. SEMCOG – Coastal Resiliency Work Group**

**Information**
- 4. Status Reports per ADW Budget Framework**
  - a. IDEP Activities
  - Activities Update
  - Training Opportunity October 23-24
  - b. Planning and Reporting
  - SAW Grant Update
  - MS4 Permit Update
  - GIS Database/Mapping
  - GI Concept Plans
  - Post-construction Standards
  - Stormwater Funding Feasibility: Stormwater Utilities
  - Storm Water Management Plan
  - Biennial Progress Report
  - c. Progress Evaluation Activities Update
  - Activities Update
  - d. Public Education Tasks
  - Leadership Communication
  - 2020 Calendars
  - Coal Tar Education
  - Stream Table Vouchers/Green Schools
  - ADW Display
  - Other Activities Update

**Information**  
**Information**  
**Information**
- 5. Other Items and Announcements**
  - a. Set 2020 Meeting Schedule

**Information**
- 6. Summary of Action Items and Items for Next Meeting**

**Information**
- 7. Adjourn**

**Action**

## Alliance of Downriver Watersheds

### Meeting Notes

September 18, 2019 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

- Gibraltar – Jim Gorris, Bill Baker
- Romulus – Kathy Hood
- Taylor – Kelly McRobb-Ackland
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Westland – Vicki Putala
- Wyandotte – Greg Mayhew

Other Interested Parties:

- Katie Grantham, SEMCOG
- Leah Groya, LivingLAB
- Pam Labadie, HRWC
- Patrick McCauley, Gasiorrek, Morgan, Greco & McCauley
- Valerie Novaes, OHM
- Andrea Paine, HRWC
- William Parkus, SEMCOG
- Elizabeth Thacker, OHM

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**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

**Action items** for the future are shown in bold italics.

**1) Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was not a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of May 8, 2019 meeting notes – no vote was taken because there was not a quorum present.

**2) Finance Committee Report**

- a. Financial Status Report 2019 – Noel Mullett provided a summary. ***Wayne County will issue invoices for those members that have outstanding dues.***
- b. Officer Elections (treasurer) – no action taken
- c. Approval of 2020 budget - no vote was taken because there was not a quorum present.
- d. Authorize Chair to Execute 2020 Facilitation Contract - no vote was taken because there was not a quorum present.
- e. Authorize Chair to Execute Wayne County Fiduciary Agreement Amendment (extension) - no vote was taken because there was not a quorum present. This vote will be taken via email. *Note: An email vote was taken and the ADW members approved the authorization of the Chair to execute the Wayne County Fiduciary Agreement Amendment.*

**3) SEMCOG – Coastal Resiliency Work Group**

- a. A work group has formed on the east side of Michigan to address coastal resilience. Please contact SEMCOG if you would like to be a part of this group. The group has reached out to coastal communities to hear what they are doing for coastal resiliency (not just coastal but inland rivers, etc.) They are interested in hearing experiences, projects to alleviate, policies being developed, what is being done at a local level that can be translated to a regional level. Have you applied to FEMA for recovery (if so, what is your experience with the process)? Issues being addressed: flooding, seawalls, coastal erosion, economic development to help in recovery efforts, incorporating green infrastructure, etc.

**4) Status Reports per ADW Budget Framework**

- a. IDEP Activities
  - Noel Mullett reported that there approximately 69 facilities left to be dye tested. We have through the end of the permit cycle to complete the testing. All of the high priority facilities have already been tested. Medium priority facilities will be started.
- b. Planning and Reporting
  - SAW Grant Update
    - MS4 permit update – the Collaborative PPP, IDEP, PEP, and TMDL have all been approved.
    - GIS Database/Mapping – in the next few weeks, work will be started in areas where data is lacking.

- Green Infrastructure (GI) Concept Plans –each community will receive a site plan package to be reviewed in the next couple weeks. Please look them over and let Val know if there is anything that you do not want include in the Storm Water Management Plan (SWMP). There is no requirement that any of the projects get built.
- Post-construction Standards – The 4 Counties are working together on the standards. They are waiting to hear back from EGLE on approval of what was submitted (only technical portion was submitted, not O/M). There will be more opportunity for comments and input. Kelly McRobb-Ackland suggested working on the O/M concurrently so the SAW funds could be utilized. ***Patrick will submit the concerns of some of the members (from previous letters) to Val so she has something in writing.***
- Stormwater Funding Feasibility – 3 of the 4 identified communities provided information for the feasibility study. OHM has shared information with these communities regarding a cost per impervious acre. Vicki suggested letting all ADW members know their quantity of impervious area to help with budgeting.
- Storm Water Management Plan (SWMP) – the SWMP has no regulatory backbone (not required to carry out the plan). The SWMP is due to EGLE on Dec 31. This document summarizes the findings and recommendations from the work performed under the SAW grant. There will be a version of the SWMP available this fall for review by ADW members.
- Biennial Progress Reports – the due date for most ADW communities is Nov 1. The ADW will be providing a report on its activities that members can utilize for their own reports. This should be available in the next 2-3 weeks. The reports have to be submitted via MiWaters (new). The ADW report will be formatted in a way to make submittal in MiWaters easier for communities.

#### c. Progress Evaluation Activities Update

- Andrea Paine reported that they had very good volunteers this season. This is partly due to a better training location and a lab that is closer to the ADW area.
- Monitoring season wraps up in September. Monthly results for chemistry and flow are available on HRWC's website. ***A link will be added to the ADW website.*** At the end of the season the data will be analyzed for trends.
- Noel provided the results of the spring bug hunt. Recruitment is starting for the fall bug hunt.

#### d. Public Education Tasks

- Leadership Communication – purpose is to raise visibility of the ADW within the member communities and their leaders
  - Email Newsletter – will most likely be quarterly. The first one should go on in October.
  - Presentations to ADW councils/boards are being planned. The presentation will include: what is the ADW, benefits, activities, member spotlights, what's next, etc. Presentation can be done at either a council/board meeting or working session. The first round of presentations will be targeted at: Gibraltar, Lincoln Park, Romulus, Taylor. The goal is to make a presentation to every member in the next 2 years.
- 2020 Calendars – Pam sent out an email to the membership to debut the calendar. Included was a summary of the quantities and delivery locations. Most of the photos are from the photo contest winners. Pam will be contacting cooperating members to help us distribute. Delivery should be in

mid-November. Members will be provided materials to help distribute (for social media, etc) and will include ideas for where to distribute.

- Coal Tar Education – a webinar was held on June 18. Panelists included Matt Best (Van Buren) and John Leon (Grosse Ile). There were 18 attendees. There is a video of the webinar available on the ADW website. The ADW will develop a brochure for members to share with their residents.
- Green Schools – Noel reported that there are still vouchers being offered for the 2018-19 Green Schools.
- ADW Displays – The displays were up at a few locations (Romulus, Riverview and various others)
- Other Activities Update
  - Signage – there is budget in 2020 for replacement of signs based on the inventory that was completed.

4) **Other Items and Announcements**

- Proposed 2019 Meeting Dates:  
The tentative 2019 full ADW meeting schedule is:  
September 18, and December 11 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting will be scheduled via email. The purpose of this meeting will be to approve the 2020 budget.

**DRAFT AGENDA**  
**ALLIANCE OF DOWNRIVER WATERSHEDS**  
Wednesday, November 6, 2019  
9:00 am  
Wayne County Field Engineering Office  
33809 Michigan Avenue  
Wayne, MI.



**Member Communities**

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
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Brownstown School  
District  
Wyandotte

**1. Welcome and Introductions**

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of May 8, 2019 meeting notes

**Action**

**2. Finance Committee Report**

- a. Approval of 2020 budget
- b. Authorize Chair to Execute 2020 Facilitation Contract

**Action**

**Action**

**3. Other Items and Announcements**

- a. 2020 Meeting Schedule
- b. Wayne County Stormwater Summit

**Information**

**4. Summary of Action Items and Items for Next Meeting**

**Information**

**5. Adjourn**

**Action**

**Facilitator**

OHM Advisors  
Vicki M. Putala, PE  
Director of Environmental  
& Water Resources  
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## Alliance of Downriver Watersheds

### Meeting Notes

November 6, 2019 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

- Dearborn Heights – John Selmi
- Flat Rock – Brent Florek
- Gibraltar – Jim Gorris, Bill Baker
- Grosse Ile Township – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Southgate – Mark Gaworecki
- Taylor –Richard McCarty
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Westland – Vicki Putala
- Woodhaven – Mark Gaworecki
- Woodhaven-Brownstown Schools – Brent Florek
- Wyandotte – Greg Mayhew

Other Interested Parties:

- Valerie Novaes, OHM
- Elizabeth Thacker, OHM

Allen Park  
Belleville  
Dearborn Heights  
Ecorse  
Flat Rock  
Gibraltar  
Grosse Ile Township  
Inkster  
Lincoln Park  
Melvindale  
Riverview  
Rockwood  
Romulus  
Southgate  
Sumpter Township  
Taylor  
Van Buren Township  
Wayne County  
Westland  
Woodhaven  
Woodhaven-Brownstown  
School District  
Wyandotte

**OFFICIAL ACTIONS** of the ADW taken at the meeting are shown in bold capitalized letters.

***Action items*** for the future are shown in bold italics.

1) **Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and a quorum was present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of May 8, 2019 meeting notes – **ACTION: There was a motion by Wayne County to approve the May 8, 2019 meeting notes. Seconded by Dearborn Heights. Passed unanimously.**

2) **Finance Committee Report**

- a. Approval of 2020 budget
  - Vicki Putala provided an overview of the proposed 2020 budget and work plan.
  - The SAW grant will be completed in 2019 so the overall budget is much less for 2020.
  - The 2020 budget is slightly higher than the dues amount (100% dues) but is expected that funds will roll over from 2019 and that the ADW will also receive some SAW reimbursement money in 2020.
  - **ACTION: There was a motion by Van Buren to approve the 2020 budget as presented with dues set at 100% of the typical dues. Seconded by Grosse Ile. Passed unanimously.**
- b. Authorize Chair to Execute 2020 Facilitation Contract - **ACTION: There was a motion by Van Buren to authorize the Chair to execute the 2020 contract for facilitation services. Seconded by Dearborn Heights. Passed unanimously.**

4) **Other Items and Announcements**

- Proposed 2020 Meeting Dates:  
The tentative 2020 full ADW meeting schedule is:  
February 12, May 13, September 9, and December 9 (if necessary)
- Wayne County Stormwater Summit – an invitation was sent to all Wayne County communities. The summit will be held on Nov 20 at Schoolcraft. RSVP to Valerie.
- There was a discussion about O/M.

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting will be February 12, 2020 at 1:30 pm at Wade Trim in Taylor.