



DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS

Wednesday, February 21, 2018

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

Allen Park
Belleville
BrownstownTownship
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
GrosselleTownship
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
WayneCounty
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of November 2, 2017 meeting notes

Action

2. Finance Committee Report

- a. Financial Status Report 2017
- b. Officer Elections (Treasurer)
- c. 2018 Budget Amendment

Information

Action

Action

3. Membership Training

- a. 2017 Review
- b. Membership Activity
- c. New Member Packet

Information

4. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
 - Collaborative IDEP Update
- b. Planning and Reporting
 - SAW Grant Update
 - 2018 Tasks
 - GIS Information Request
 - Invasive Species Grant
 - US Forest Service Tree Grant
- c. Progress Evaluation Activities Update
 - Activities Update
- d. Public Education Tasks
 - 2018 Calendars
 - Photo Contest
 - Stream Table Vouchers/Green Schools
 - Other Activities Update

Information

Information

Information

Information

5. Other Items and Announcements

- a. 2018 Full ADW Meeting Schedule Update

Information

6. Summary of Action Items and Items for Next Meeting

Information

7. Adjourn

Action

Alliance of Downriver Watersheds

Meeting Notes

February 21, 2018 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Allen Park
Belleville
Brownstown Township
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

Designated or Alternate Community Representatives from:

- Brownstown Township – William Turner
- Dearborn Heights – Dan Brooks
- Ecorse – Christina Milne
- Flat Rock – Brent Florek
- Gibraltar – James Gorris, Bill Baker
- Grosse Ile Township – Brent Florek
- Lincoln Park – Christina Milne
- Melvindale – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Southgate – Christina Milne
- Taylor – Greg Mayhew, Kelly McRobb-Ackland
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Westland – Vicki Putala
- Woodhaven – Christina Milne

Other Interested Parties:

- Elizabeth Barerra, Wayne County
- Leah Groya, livingLAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasior, Morgan, Greco & McCauley
- Elizabeth Thacker, OHM
- Lishba Varughese, MDEQ

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) **Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Addition or changes to draft agenda – Ric Lawson asked that the NOAA Great Lakes grant opportunity be added to the agenda.
- c. Approval of November 2, 2107 meeting notes – **ACTION: There was a motion by Gibraltar to accept the November 2, 2017 meeting notes. Seconded by Taylor. Passed unanimously.**

2) **Finance Committee Report**

- a. Financial Status Report 2017
 - All members have paid dues except for Belleville. ***Elizabeth Barerra will follow-up with them.***
 - There are still outstanding invoices to be paid for 2017. A final report will be provided at the next meeting.
- b. Election of Treasurer
 - Chair serves in absence of a treasurer. The treasurer needs to be an elected or appointed member of the community or employee.
 - No one volunteered.
 - Please contact OHM if you will consider serving as treasurer.
- c. 2018 Budget Amendment
 - The 2018 budget was approved in the fall of 2017.
 - There is budget remaining in the invasive species grant (\$3,300) from 2017. This budget could be moved over into 2018 so that the invasive species training task can be completed.
 - **ACTION: There was a motion by Gibraltar to move the 2017 unspent \$3,300 for invasive species training to the 2018 budget. Seconded by Ecorse. Passed unanimously.**

3) **Membership Training**

- a. 2017 Review – a handout was provided that summarized all of the activities that the ADW accomplished in 2017.
- b. Membership Activity
 - Vicki Putala gave a presentation that provided information on the ADW and the MS4 permit.
 - Members played a game of Jeopardy, with questions focused on the ADW organization, ADW activities, and the MS4 permit.
- b. New Member Packet
 - Members were provided with a “Membership Packet.” This packet provides background and purpose of the ADW, information on the ADW watersheds, and an

overview of the MS4 permit. The packet can be provided as a tool for new representatives

- ***Both the New Member Packet and the 2017 Summary will be posted on the ADW website.***

4) **Status Reports per ADW Budget Framework**

a. IDEP Activities- Wayne County

- The MDEQ requested that more detail be provided in the Collaborative IDEP. The facilitation team will be working to provide this detail.
- There were a couple facilities dye tested between Oct-Dec 2017. There was 1 issue found (outdoor commercial vehicle washing). Wayne County is working to resolve the issue.
- Wayne County responded to a couple complaints in the Ecorse Creek and CDR watersheds. One complaint in Romulus remains open and follow-up dye testing of businesses will be performed.

b. Planning and Reporting

- SAW grant GIS request – As part of the SAW grant, the facilitation team will be attempting to collect and compile stormwater GIS information. Please send any data to Andra Mealey at Wayne County.
- The Social Forestry Project recently attended an ADW Tech/PE Committee meeting. They are a volunteer group that promotes urban forestry and green infrastructure. A summary about their group, along with their email address, was provided in the handout packet.

c. Progress Evaluation Activities Update

- Noel Mullett reported that the ADW fall bug hunts were held in October and November. No sensitive species were found.
- Ric Lawson reported that the 2017 monitoring effort wrapped up and they are now planning for 2018.
- The key results from 2017 were presented. Overall trends: Phosphorus is down a little but relatively flat. E. coli levels have not seen an improvement. Seeing a correlation between conductivity and road salt.

d. Public Education Tasks

- Photo Contest –there are themes for each month. You can go to the ADW website to enter and see the winners. An Instagram page was also setup and features all of the entries.
- Using a tool called TRELLO, which gives ADW members access to all of the materials from the photo contest. Please contact Pam to get access.
- On March 24 there will be a training held for volunteers for the monitoring program. A flyer and press release can be found on the ADW website.
- The ADW is running a series of weekly ads in the News Herald to promote the photo contest and volunteer training.

4) **Other Items and Announcements**

- Proposed 2018 Meeting Dates:
May 9, Sept 19, and Dec 6 (if necessary)
- Ric Lawson presented a grant opportunity for habitat restoration. Applications are due March 12. There is no match required but it's encouraged in order to be competitive.
- **ACTION: There was a motion by Wayne County to authorize up to \$6,500 to prepare a grant application with up to a \$50,000 grant match, subject to review and approval by the executive board. Seconded by Taylor. Passed unanimously.**

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for May 9 at 1:30 pm at Wade Trim



DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS

Wednesday, May 9, 2018

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

Allen Park
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BrownstownTownship
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
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School District
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1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of February 21, 2018 meeting notes

Action

2. Finance Committee Report

- a. Final Financial Status Report 2017
- b. Financial Status Report 2018
- c. Officer Elections (Treasurer)
- d. 2-year Budget

Information

Information

Action

Action

3. SEMCOG Water Resources Plan Presentation

Information

4. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
 - Collaborative IDEP Update
- b. Planning and Reporting
 - SAW Grant Update
 - GIS Database/Mapping
 - Post-construction Standards
 - TMDL Implementation Plan
 - Stormwater Funding Feasibility: Stormwater Utilities
 - Invasive Species Grant
 - Possible Tree Grant Opportunity
- c. Progress Evaluation Activities Update
 - Activities Update
- d. Public Education Tasks
 - Photo Contest
 - Stream Table Vouchers/Green Schools
 - Other Activities Update

Information

Information

Action

Information

Information

5. Other Items and Announcements

Information

- a. Friends of Detroit River – John Leon
- b. 2018 Meeting Schedule

6. Summary of Action Items and Items for Next Meeting

Information

7. Adjourn

Action

Alliance of Downriver Watersheds

Meeting Notes

May 9, 2018 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Allen Park
Belleville
Brownstown Township
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

Designated or Alternate Community Representatives from:

- Brownstown Township – William Turner, Roxie Fairchild
- Dearborn Heights – Dan Brooks
- Flat Rock – Brent Florek
- Gibraltar – James Gorris, Bill Baker
- Grosse Ile Township – Brent Florek
- Melvindale – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Van Buren Township – Matthew Best
- Wayne County – Andra Mealey for Noel Mullett
- Westland – Vicki Putala
- Wyandotte – Joe Jenkins

Other Interested Parties:

- Elizabeth Barerra, Wayne County
- Leah Groya, livingLAB
- Tyler Klifman, SEMCOG
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorrek, Morgan, Greco & McCauley
- Andrea Paine, HRWC
- Karsten Szajner, Congressman Dingell's office
- Elizabeth Thacker, OHM

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) Welcome and Introductions

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – An invasive species grant opportunity was added to the agenda as item 4b.
- d. Approval of February 21, 2018 meeting notes – **ACTION: There was a motion by Grosse Ile to accept the February 21, 2018 meeting notes. Seconded by Brownstown. Passed unanimously.**

2) Finance Committee Report

- a. Financial Status Report 2017
 - All members have paid dues.
 - All 2017 invoices have been processed except for 3 subconsultant invoices that will be processed this week.
- b. Financial Status Report 2018 – there was nothing to report as invoices have not been submitted yet.
- c. Officer Elections (treasurer)
 - Jim Gorris reviewed the duties of the treasurer. It is not a big time commitment. Wayne County prepares the paperwork and the treasurer is asked to review the work.
 - There were no volunteers
- d. 2-year Budget
 - At the last Tech/PE Committee meeting, there was a discussion on setting a 2-year budget to be more efficient.
 - The bylaws would need to be amended to officially adopt a 2-year budget.
 - If members don't want to amend the bylaws, the budget could be prepared on a 2-year basis but adopted yearly.
 - It was expressed that it would be beneficial to prepare a 2-year budget but members would prefer not to amend the bylaws.
 - **ACTION: There was a motion by Gibraltar to prepare a 2-year budget for 2019-2020, with the 2019 budget to be voted on for adoption and the 2020 budget to be presented. Seconded by Rockwood. Passed unanimously.**

3) SEMCOG Water Resources Plan Presentation

- a. Tyler Klifman from SEMCOG presented information on their Water Resources Plan. A magazine summarizing the plan was distributed.
- b. The plan outlines 28 regional policies to provide guidance and support for implementation activities to protect and restore Southeast Michigan's water resources. The policies

focus on: economic development, natural resources, infrastructure improvements, and integrated water management approach.

4) Status Reports per ADW Budget Framework

a. IDEP Activities

- Wayne County performed dye testing at several private facilities in Romulus. No illicit connections were found. However, there were some housekeeping issues identified.
- Wayne County Roads division report a potential illicit discharge at a facility in Gibraltar. The facility has their own permit so the issue was referred to the MDEQ.
- Wayne County investigated a possible illicit discharge in Van Buren Twp. After investigating, no illicit discharges were found at the site.
- The MDEQ had requested in an email that more detail be provided in the Collaborative IDEP. The updates were summarized. None of the changes affect the level of commitment by the ADW communities or the strategy of the plan.

b. Planning and Reporting

- SAW grant GIS request – As part of the SAW grant, the facilitation team has been attempting to collect and compile stormwater GIS information.
 - Please send any data to Andra Mealey at Wayne County. If you do not have your data in GIS, please provide the outfall information that was included in your stormwater permit application.
 - Matt Best suggested that as part of the post-construction permitting process with Wayne County, it could be a requirement that storm GIS be submitted in order to build-up the storm data set.
- Post-construction standards – Greg Kacvinsky from OHM presented.
 - Greg reported that he had an initial meeting with Wayne County staff. In addition, there was also a meeting held with several local counties.
 - Greg indicated that the 3 key concepts that the counties would like to agree on are: how to require infiltration/volume control, flood control – do we want to rethink the 100 year requirement, and how to handle redevelopment – want to encourage in urban areas
 - Matt Best asked that communities have input at the beginning of the process.
 - ***An agenda item will be added to the next TECH/PE Committee meeting to discuss how to use funds from the SAW grant to make sure ADW members are engaged and able to give input.***
- TMDL – The goal of this task is to create green infrastructure concept plans at municipal facilities (1 for each ADW member). These projects will be ready for future grant opportunities. OHM will be sending out an email requesting site/project ideas.

- Stormwater Funding Feasibility: Stormwater Utilities – Greg Kacvinsky provided a handout and discussed the main tasks that would be involved in developing the framework for sustainable stormwater funding. This project does not require communities to implement a stormwater fee, but rather lays the framework. OHM will be sending out a formal request asking for communities to respond if they are interested in participating.
- The invasive species grant was completed. A training session was held and final maps were sent out to the communities.
- There is an upcoming tree grant opportunity for emerald ash borer mitigation that is due May 11.
 - Because of the quick due date, OHM requested from the officers that they solicit interest from ADW communities. The communities that responded were: Taylor, Woodhaven, Riverview, Wayne County Parks, Dearborn Heights, Ecorse, Wyandotte, and Romulus.
 - The total grant is for \$147,000 with a 20% match with in-kind services. Wayne County would need to apply on behalf of the ADW.
 - **ACTION: There was a motion by Riverview to authorize Wayne County to submit the tree grant on behalf of the ADW. Seconded by Gibraltar. Passed unanimously.**
- There is another invasive species grant with pre-proposals due June 13. It could possibly be a followup to the first invasive species grant. **ACTION: There was a motion by Van Buren Township to authorize the pre-proposal submittal and to authorize Jim Gorris to make the decision on whether to go forward with the full submittal. Seconded by Grosse Ile. Passed unanimously.**

c. Progress Evaluation Activities Update

- Andra Mealey from Wayne County provided a summary of the winter stonefly search in the ADW.
- Ric Lawson reported that they only had 7 volunteers sign up for water chemistry and flow monitoring for ADW sites. HRWC will fill the gaps with interns.
- The 2017 monitoring results are now posted on HRWC's website. Ric suggested that the ADW develop a similar means to post results on the ADW website.

d. Public Education Tasks

- Photo Contest –there has been a lot of interest and photo submittals. The contest was advertised in the Downriver Life, News Herald and the Trenton Trib.
- A handout was distributed summarizing Wayne County PEP activities.

4) Other Items and Announcements

- Proposed 2018 Meeting Dates:
Sept 19, and Dec 6 (if necessary)
- John Leon from the Grosse Ile Conservancy gave a presentation on coal tar and its effects on our waterways. He requested from the ADW that: the ADW include sediment testing of

PAHs in the monitoring program, initiate or support ordinances banning coal tar, education of companies in the ADW, inform residents, and include coal tar information in publications.

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for Sept 19 at 1:30 pm at Wade Trim



DRAFT AGENDA

ALLIANCE OF DOWNRIVER WATERSHEDS

Wednesday, September 19, 2018

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

Allen Park
Belleville
Dearborn Heights
Ecorse
Flat Rock
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Grosseville Township
Inkster
Lincoln Park
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1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Introductions
- c. Addition or Changes to Draft Agenda
- d. Approval of May 9, 2018 meeting notes

Action

2. Finance Committee Report

- a. Financial Status Report 2018
- b. Officer Elections (Treasurer)
- c. Membership Update
- d. 2019 Budget

Information

Action

Information

Action

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
- b. Planning and Reporting
 - General Motors Community Impact Grant
 - SAW Grant Update
 - GIS Database/Mapping
 - TMDL Implementation Plan
 - Post-construction Standards
 - Stormwater Funding Feasibility: Stormwater Utilities
- c. Progress Evaluation Activities Update
 - Activities Update
- d. Public Education Tasks
 - Photo Contest
 - Stream Table Vouchers/Green Schools
 - ADW Display
 - Other Activities Update

Information

Action

Information

Information

Information

4. Other Items and Announcements

- a. 2019 Meeting Schedule

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Alliance of Downriver Watersheds

Meeting Notes

September 19, 2018 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Allen Park
Belleville
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

Designated or Alternate Community Representatives from:

- Gibraltar
- Lincoln Park
- Romulus
- Taylor
- Van Buren Township
- Wayne County
- Westland

Other Interested Parties:

- Elizabeth Barerra, Wayne County
- Leah Groya, livingLAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorek, Morgan, Greco & McCauley
- Andrea Paine, HRWC
- Christine Spitzley, OHM
- Elizabeth Thacker, OHM

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) Welcome and Introductions

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was not a quorum present. Patrick McCauley stated that the bylaws allow for Jim Gorris to authorize an email vote.
- b. Introductions of meeting attendees
- c. Addition or changes to draft agenda – there were no changes
- d. Approval of May 9, 2018 meeting notes – ***this item will be voted on via email.*** (Note, the May 9, 2018 meeting notes were approved via email)

2) Finance Committee Report

- a. Financial Status Report 2018
 - The total 2018 budget is \$633,750. So far \$176,873 has been paid out. Details were provided in the handout.
 - A dues report was provided. Belleville, Dearborn Heights, Flat Rock, Melvindale, and Riverview showed a balance for 2018.
- b. Officer Elections (treasurer)
 - There were no volunteers
- c. Membership Update
 - Jim Gorris read a letter/resolution from Brownstown Township regarding their withdrawal from the ADW. The letter asked for reconsideration of the dues assessment for townships.
 - ***In the future, there will be an agenda item for new business to give members a chance to bring up issues for discussion.***
- d. 2019 Budget
 - The proposed 2019/2020 budget was presented. Even though the 2 year budget was prepared, only the 2019 budget can be adopted at this time.
 - Based on the proposed 2019 budget, the dues amount needed is \$332,800. It is estimated that \$67,900 will carryover from 2018. \$100,000 in SAW reimbursement money is expected.
 - If the full amount of dues is collected, there would be \$427,444 available. If 70% is collected (as done in past years), \$349,581 would be available. Therefore, it was recommended that 70% of typical dues be collected for 2019.
 - Patrick McCauley indicated that the 2019 dues amount can be voted on via email. However, the 2019 budget can only be adopted at a meeting with a quorum present.
 - ***Approval of the 2019 dues collection of 70% of typical will be voted on via email.*** Note, since the meeting this item was approved via email vote.
 - Noel Mullett and Jim Gorris pointed out that members should be prepared to budget for 100% of the typical dues in 2020, once the SAW reimbursement will no longer be available.

3) Status Reports per ADW Budget Framework

- a. IDEP Activities – Noel Mullett provided a report. Wayne County responded to a number of complaints during the reporting period. All of these cases have been addressed and closed.
- b. Planning and Reporting
 - General Motors Community Impact Grant
 - HRWC was contacted by GM stating that they were interested in providing funds to the ADW and HRWC. HRWC explained to them that per the ADW bylaws, the ADW would need to vote before submitting a proposal for the grant. The facilitation team approached the ADW executive committee for approval to start the process, but GM was no longer responding to phone calls.
 - Approval of submittal of the GM grant proposal was requested in case the GM funds become available - ***this item will be voted on via email. Note, since the meeting, submittal of the GM grant proposal was approved via email vote, if it becomes available.***
 - Ric Lawson asked how the ADW can respond more quickly to these items under the current bylaws. ***Patrick will review the current bylaws and provide an opinion***
 - SAW Grant Update
 - Green Infrastructure Planning – a list of communities that still need site suggestions was provided.
 - Outfall Mapping – Continuing to follow priority reaches as outlined in the Draft Collaborative IDEP. Approximately 13 miles investigated to date. A map was provided.
- c. Progress Evaluation Activities Update
 - Andrea Paine from HRWC provided an update. Macroinvertebrate and habitat monitoring is scheduled for Sept 29.
 - HRWC hosted a mid-season program orientation on June 23rd for new volunteers for the Water Chemistry and Flow Monitoring Program.
 - Noel Mullett provided a summary of the Spring bug hunt that Wayne County organized during April-May 2018.
- d. Public Education Tasks
 - Noel Mullett provided a summary of the ADW-funded River Residency Program for the Wayne County Green Schools. To date, 931 students have participated in the 2018 program.
 - Photo Contest
 - Pam Labadie reported that the photo contest is going well. August was the best month so far, with 33 photos submitted.
 - TRELLO is a toolkit with graphics and materials that ADW members can utilize to promote the contest. Please contact Pam to get added to the toolkit.

4) **Other Items and Announcements**

- Proposed 2018 Meeting Dates:
The December 8th meeting will be necessary in order to vote on the 2019 budget since a quorum was not present at this meeting. *Note: The December 8th meeting has since been rescheduled for November 14th.*
- Proposed 2019 Meeting Dates:
The tentative 2019 full ADW meeting schedule is:
February 13, May 8, September 11, and December 11 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for Nov 14 at 1:30 pm at Wade Trim